

Pages Laminated

1955	1956	1957	1958
24,680	25,954	27,160	27,980

I regret that I cannot be so optimistic about our binding program. Each year since it began I have called your attention to the fact that I was not satisfied with it because we were not even approaching the commercial rate for comparable work. It is my feeling at this writing that we cannot justify continuing this program longer under present conditions. We have had adequate time to learn techniques and assemble equipment but we have not been able to increase production.

Books Bound

1955	1956	1957	1958
62	60	72	68

PHOTOCOPYING

Receipts for photocopying for this fiscal year exceeded those for the previous year by some two hundred dollars. There was a slight decrease in photostating, the traditional form of archival copymaking, but a large increase in microfilming. It is our feeling that microfilm because of its cheapness and lack of bulk will continue to gain in popularity as more and more institutions and individuals provide themselves with microfilm readers. For the individual searcher not affiliated with an institution photostat is still the only convenient photocopy.

The microfilm projects listed below for which no payment was received include the daily filming of Legislative proceedings for the short session of 1958, the preparation of film copies of land records of Dorchester County for use at Cambridge, a large collection of Protestant Episcopal records of the Diocese of Easton (some of the film for use here and some for the parishes in those cases where the originals were left with us) and nearly 200,000 pages of Anne Arundel County Land Records, which completed our insurance copies of that record from the beginning of the county to 1949 when the film of the Land Office begins.

	No. of Orders	Pages	Cash Receipts
<i>Photostats:</i>			
Paid Orders	463	2,773	\$1,352.50
Office Orders	61	297	
Other State Agencies	21	1,736	
	<u>545</u>	<u>4,806</u>	
<i>Projection Prints:</i>			
Paid Orders	56	191	137.25
<i>Microfilm:</i>			
Paid Orders	9	6,141	294.35
<i>Summary</i>			
Photostats		5,530	1,358.50
Projection Prints		172	149.00
Microfilm		134,252	16.85
Total Receipts			<u>\$1,524.35</u>