

Capital from 1927 through 1939, completing a project which has been going on for several years.

FILMING TO PRESERVE ACCURACY:

Finally, as a new venture this year, we filmed the Proceedings of the General Assembly of 1955 each day after adjournment and before they were sent to the printer. This use of microfilm provided, of course, an insurance copy against loss of all or part of the Proceedings, which must be taken to Baltimore for printing; but its primary purpose was to provide a check for accuracy against the printed volume. No other procedure could have served this purpose so cheaply, nor could we have done it so quickly were it not for the automatic microfilm camera which was acquired two years ago, primarily for use by the Records Management Division.

A list of the individual items photocopied for our collections—public documents, library or archives—will be found in this report under those headings.

	<i>Number of Orders</i>	<i>Pages</i>	<i>Cash Receipts</i>
<i>Photostats:</i>			
Paid orders	338	2,796	\$968.00
Office orders	84	600	
Other State Agencies	36	2,069	
Total	458	5,465	\$968.00
<i>Projection Prints:</i>			
Paid orders	40	125	\$78.00
Office orders	1	9	
Total	41	134	\$78.00
<i>Microfilm:</i>			
Paid orders	1	244	\$3.00
Office orders		107,881	
Total	1	108,125	\$3.00

Summary

	<i>Pages</i>	<i>Receipts</i>
Photostats	5,465	\$ 968.00
Projection Prints	134	78.00
Microfilm	108,125	3.00
Total receipts		\$1,049.00