

Department Forests & Parks	CCC Files, Forest Fire Reports, Roadside Tree Permits, Daily Reports, Forest Products Licenses, Distribution Nursery Stock Items.
Washington Suburban Sanitary Commission	Daily Time Reports, Payroll Registers, Bill Stubs, Billing Registers and Individual Records Yearly Earnings.
Bank Commissioner	Periodic Examination Files, Reports of Condition, Stockholders Lists and Correspondence.

Records Disposal Certificates

Twenty-seven Certificates of Disposal were received for records destroyed under authorized retention schedules established during fiscal year 1953.

<i>Agency</i>	<i>No. Certificates</i>	<i>Amount Destroyed</i>
Bank Commissioner	2	278 cubic feet
Comptroller of the Treasury	2	1,146 cubic feet
Commissioner of Personnel	2	1 cubic foot
Administrator of Loan Laws	1	5 cubic feet
Department of Forests and Parks	2	52 cubic feet
State Planning Commission	2	33 cubic feet
Secretary of State	2	147½ cubic feet
State Tax Commission	1	218½ cubic feet
State Treasurer	2	307½ cubic feet
Washington Suburban Sanitary Comm.	11	1,107½ cubic feet
Total	27	3,296 cubic feet

Certificates in letter form were received from a number of agencies for records destroyed under authorization from the Board of Public Works prior to the establishment of the Records Management Division. Listed below are the agencies and the amount of records destroyed.