

the scope of this work to be dependent ultimately upon the amount of money provided for such functions.

4. A careful analysis of Maryland's information needs to serve as a guide to further activities of the department and to other departments of the State government.

The Board of Public Works decided that for the time being the department should be placed under the Hall of Records Commission. The sum of \$11,000 was allotted for a year's operation.

On March 5, 1948, Governor Lane appointed John P. Trimmer, correspondent in charge of the Annapolis bureau of The Associated Press, to head the new department. Mr. Trimmer later appointed Ruth D. Burton to serve as secretary. Mrs. Burton assumed her duties March 22; Mr. Trimmer on March 29. The new department was housed in the Court of Appeals building.

FINANCIAL STATEMENT

While the Board of Public Works allotted \$11,000 from the Emergency Fund for operations of the Department of Information for a year, the Department of Budget and Procurement apportioned \$6,334 of this sum for the first four months in view of the necessity of obtaining equipment and supplies for the new agency.

APPROPRIATIONS

<i>Salaries</i>	
Director	\$1,667
Senior Stenographer	667
<i>Contractual Services</i>	
Traveling	250
Transportation	50
Communication	200
Printing, other than Office Supplies	1,500
<i>Supplies</i>	
Office	200
All Others	1,500