

ARRANGEMENT

During the past year, we were able to arrange on shelves, list, and accession all the material received both from public and private sources, except the records transferred from Talbot County just before the end of the year.

We also arranged or perfected the arrangement of several collections of original papers. The Admiralty Court Papers, 1776-1905 especially, needed attention. They were in folders, but some of the folders contained papers relating to several cases while papers relating to the same case were scattered in several folders. We placed each case in a folder, labeled the folders, and arranged them chronologically. The papers from 1782 to 1789 bore case numbers, and it is interesting to note that these numbers now run in sequence, which would indicate that the papers have been restored to their original order. There are about 200 cases altogether. A card index has been made to the names of the ships and to those individuals who are plaintiffs or defendants in the cases.

The papers of the Prince George's County Register of Wills were flattened, placed in folders, the folders labeled and arranged chronologically by series. (See list of accessions.)

The original wills of the Register of Wills for Talbot County were likewise flattened and labeled; but, since the papers were already in chronological order under the letters of the alphabet, no changes were made in the arrangement except to correct errors.

The number of new employees on the staff and the increasing amount of material on hand has made it necessary to prepare or revise shelf lists as soon as possible after new material is received. Accordingly we have prepared lists for the following offices:

Charles County Clerk of Court
Dorchester County Clerk of Court
Kent County Clerk of Court