

(3) SEND A WRITTEN NOTICE THAT REQUIRES THE PERSON TO WHOM THE NOTICE IS DIRECTED:

(I) TO APPEAR AT A HEARING HELD IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT BEFORE THE DEPARTMENT AT A TIME AND PLACE THE DEPARTMENT SETS TO ANSWER THE ALLEGATIONS OF A COMPLAINT; OR

(II) TO FILE A WRITTEN REPORT AND ALSO APPEAR AT A HEARING HELD IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT BEFORE THE DEPARTMENT AT A TIME AND PLACE THE DEPARTMENT SETS TO ANSWER THE CHARGES IN THE COMPLAINT.

(D) ANY ORDER ISSUED UNDER THIS SECTION IS EFFECTIVE IMMEDIATELY, ACCORDING TO ITS TERMS, WHEN IT IS SERVED.

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(A) ANY COMPLAINT, CORRECTIVE ORDER, NOTICE, OR OTHER INSTRUMENT ISSUED BY THE DEPARTMENT UNDER THE SUBTITLE MAY BE SERVED ON THE PERSON TO WHOM IT IS DIRECTED:

(1) PERSONALLY;

~~(2) BY PUBLICATION;~~ OR

~~(3)~~ (2) BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, BEARING A POSTMARK FROM THE UNITED STATES POSTAL SERVICE, TO THE LAST KNOWN ADDRESS AS SHOWN ON THE DEPARTMENT'S RECORDS.

(B) IF SERVICE IS MADE BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, BEARING A POSTMARK FROM THE UNITED STATES POSTAL SERVICE, THE PERSON WHO MAILES THE DOCUMENT SHALL FILE WITH THE DEPARTMENT VERIFIED PROOF OF MAILING.

(C) ANY NOTICE THAT REQUIRES FILING OF A REPORT, ATTENDANCE AT A HEARING, OR BOTH, SHALL BE SERVED AT LEAST 10 DAYS BEFORE THE EARLIER OF:

(1) THE TIME SET FOR THE HEARING, IF ANY; OR

(2) THE TIME SET FOR THE FILING OF THE REPORT, IF ANY.

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(a) (3) IF THE ATTORNEY GENERAL CONCURS, THE SECRETARY MAY COMPROMISE AND SETTLE ANY CLAIM FOR A CIVIL PENALTY UNDER THIS SUBTITLE.