

CERTIFICATE NUMBER ASSIGNED BY THE COMMISSION TO THE APPRAISER ON EACH DOCUMENT THAT REFERS TO THE CERTIFIED STATUS OF THE APPRAISER.

(B) ON A CERTIFIED REAL ESTATE APPRAISER REPORT, THE CERTIFICATE NUMBER SHALL APPEAR ADJACENT TO THE TITLE "CERTIFIED RESIDENTIAL REAL ESTATE APPRAISER" OR "CERTIFIED GENERAL REAL ESTATE APPRAISER".

SUBTITLE 6. PROCEDURES

15.5-601.

(A) SUBJECT TO THE PROVISIONS OF THIS SECTION, THE COMMISSION SHALL START PROCEEDINGS UNDER § 15.5-701 OF THIS TITLE ON A COMPLAINT MADE TO THE COMMISSION BY ANY PERSON.

(B) (1) A COMPLAINT SHALL:

(I) BE IN WRITING; AND

(II) STATE SPECIFICALLY THE FACTS ON WHICH THE COMPLAINT IS BASED.

(2) IF A COMPLAINT IS MADE BY ANY PERSON OTHER THAN THE COMMISSION, THE COMPLAINT SHALL BE MADE UNDER OATH BY THE PERSON WHO SUBMITS THE COMPLAINT.

(3) A COMPLAINT MAY BE ACCOMPANIED BY DOCUMENTARY OR OTHER EVIDENCE.

(C) THE COMMISSION SHALL INVESTIGATE EACH COMPLAINT SUBMITTED TO THE COMMISSION IF THE COMPLAINT:

(1) ALLEGES FACTS THAT ESTABLISH A PRIMA FACIE CASE THAT IS GROUNDS FOR DISCIPLINARY ACTION UNDER § 15.5-701 OF THIS TITLE; AND

(2) MEETS THE REQUIREMENTS OF THIS SECTION.

(D) (1) ON CONCLUSION OF THE INVESTIGATION, THE COMMISSION SHALL DETERMINE IF THERE IS A REASONABLE BASIS TO BELIEVE THAT THERE ARE GROUNDS FOR DISCIPLINARY ACTION UNDER § 15.5-701 OF THIS TITLE AGAINST AN APPLICANT OR LICENSEE.

(2) (I) IF THE COMMISSION FINDS A REASONABLE BASIS AS PROVIDED UNDER PARAGRAPH (1) OF THIS SUBSECTION, THE COMMISSION SHALL ACT ON THE COMPLAINT AS PROVIDED UNDER § 15.5-602 OF THIS SUBTITLE.

(II) IF THE COMMISSION DOES NOT FIND A REASONABLE BASIS AS PROVIDED UNDER PARAGRAPH (1) OF THIS SUBSECTION, THE