

Safe custody
of records.

all records, papers and documents of the city in his safe custody and control; record all the financial transactions of the Mayor and City Council, keep an accurate account of the receipts and expenditures of the same, and give such bond and perform such other duties as the ordinances of said city may prescribe; and the records of said city clerk's office and all transactions, papers and proceedings kept therein relative to the affairs of said city shall be deemed public records, and be at all times subject to inspection and examination; in case of the death, resignation, removal, disqualification or inability of any city clerk, or in the event of a vacancy in said office from any cause whatsoever at any time, the City Council of said city may elect a person to fill the unexpired term of his office; such person so to be elected by said City Council shall possess all the qualifications hereinbefore provided for said officer, and a majority of all the members of said City Council present at the time such election is held shall be necessary to elect; and said city clerk (whether elected by the people in accordance with this section or by the City Council to fill an unexpired term) may be removed by the vote of a majority of all the members elected to said City Council at any time for misconduct, neglect of duty or inability to perform the functions of his office.

Vacancy—how
filled.

Majority may
remove.

Appoint offi-
cers.

Give a full
statement.

39. The mayor shall, by virtue of his office, see that the ordinances of the city are duly and faithfully executed; he shall, by and with the advice and consent of the City Council, appoint all officers of said city, who are not made elective by the people or City Council, by the charter of said city (except the City Treasurer and Collector, who shall be elected by the City Council.) He shall, annually, on the first Monday in May, report to the council, in writing, the general state of the city, with an accurate account of the moneys received and expended, which report shall be published once in each of such two newspapers in said city, of opposite political faith, as shall be designated by the City Council, giving a full and particular statement of all receipts and disbursements. He shall have power to remove any of