

Bailiff and such number of under Bailiffs as they may, at any time, deem necessary to properly preserve the peace, and a Treasurer, whose duties and qualifications shall be hereinafter prescribed.

1035. The Mayor shall preside at all meetings of the Council, and at all town meetings, unless prevented by sickness or reasonable cause, in which event the said Council shall select a President *pro tempore*; he shall sign all by-laws and ordinances of said Council and shall countersign all orders and drafts drawn by the Clerk, and under the direction of the said Council on the Treasurer of said town.

1036. The Clerk shall be appointed from among the members of the Town Council; he shall before entering on his duties make oath before the said Council or any of them that he will well and faithfully perform the duties of his office as prescribed by this Act, or which may be prescribed by any by-law or ordinance of said Council, to the best of his skill and judgment; he shall sign all drafts or orders for money appropriated or ordered by the Council to be paid by the Treasurer, and keep a record of the proceedings of said Council in a book to be provided by them for that purpose, which shall at all times be open to the inspection of any qualified voter.

1037. The Bailiff shall be appointed from the inhabitants of said town and qualified to vote for the Mayor and Town Council; provided, however, that the said Council may appoint a constable or citizen of the election district in which said town is located, if he be a resident of said town or will reside therein or in close proximity thereto after his appointment; before entering upon the duties of his office he shall make oath before a Justice of the Peace for Montgomery County that he will faithfully and impartially perform the duties imposed upon him by the act of corporation and the by-laws and ordinances of said Council, and shall execute to the State of Maryland a bond obtained from an acceptable bonding company with good and sufficient security to be approved by the said Town Council in such penalty as they shall prescribe, conditioned that he shall well and faithfully perform the duties of said office in all things appertaining thereto according to law and the ordinances of said Council, and shall well and truly collect and pay over to the Treasurer of said corporation all taxes and assessments levied by the Council and all other sums of money that may be received by him for the use of said corporation.

1038. The Treasurer shall be appointed from among the members of the Town Council, and before entering upon the