

SEC. 10. *And be it further enacted,* That the County Commissioners are further authorized, directed and empowered to maintain in the Town of Upper Marlboro, Prince George's County, an office for the Superintendent of the Prince George's County Police and for a storage of all records and equipment necessary for the conduct of the police, said office to be known as and designated as "Headquarters of the Prince George's County Police", and at which headquarters a member or representative of the Prince George's County Police shall be on duty at all times, and to maintain a sub-station, at which a member or representative of the said police shall likewise be on duty at all times, in such building as the County Commissioners may designate, said sub-station to be located in the upper portion of said County. The County Commissioners are authorized, directed and empowered to spend such sums as may be necessary for the maintenance and equipment of said headquarters and sub-station.

SEC. 11. *And be it further enacted,* That at the headquarters and at the sub-station above mentioned there shall be kept a police record or "blotter" in a form to be prescribed by the Police Commissioners, upon which "blotter" there shall be entered by the Desk Clerk or by the Police Officer making the arrest a record of each arrest, made as soon as possible thereafter, and in all cases before the Officer making the arrest shall go off duty. Such record shall contain, among other things, the name of the person arrested, the charges brought against him or her, the Justice of the Peace before whom the arrested person was taken, and the immediate disposition of the arrested person, whether released on bail or collateral or held in jail, and if released on bail, the name of the bondsman and the amount of the bond, and if released on collateral, the amount of collateral deposited, and the name of the officer making the arrest and the essential facts in each case. Each of the members of the Police Force shall keep records of arrests and investigations made by him in notebooks to be furnished by the Police Commissioners upon forms to be determined by them, such records to be made as soon as possible after each arrest, or investigation, such notebooks to be carried at all times by the members of the Police Force while on duty and to be subject to inspection at all times by the Police Commissioners and to be filed with the Police Commissioners whenever they have been filled up by the officers carrying them. The Police Commissioners are authorized to prescribe from time to time the keeping of such additional records as they may think necessary, and they shall maintain identification records for the detection of criminals, for the keeping of all of said records, the County Commissioners are authorized and directed