

of the County government which in the interest of efficiency and economy may voluntarily delegate to him certain functions. This sub-title and all other relevant acts applying to Anne Arundel County shall be liberally construed with a view to enabling the Board of County Commissioners, the County Business Manager and all other County departments, offices and agencies to realize the maximum advantages to be attained from integrated management of the affairs of the County.

176F. Duties: The County Business Manager shall devote his full time to the work of the County and shall not accept any other employment or compensation while serving as said Manager without the consent and approval of the Board of County Commissioners. The said Manager shall be the chief executive officer, and executive secretary to the Board of County Commissioners. He shall be responsible to the Board of County Commissioners for the proper administration of all affairs of the County and to that end, subject to the provisions of Section 176E, shall be required to:

(1) Appoint and, when necessary for the good of the service, remove any officers and employees of the County, except as he may authorize the heads of the respective departments or offices to appoint and remove subordinates in such departments or offices; nothing in this sub-section shall apply to the Police Department of Anne Arundel County or to the employees of the Board of License Commissioners for Anne Arundel County;

(2) Administer the affairs of the Department of the Budget and assume the duties now imposed by law upon the Budget Supervisor;

(3) Prepare and submit to the Board of County Commissioners at the end of each fiscal year a complete report on finances and administrative activities of the County for the preceding year;

(4) Keep the Board of County Commissioners advised on the financial condition and future needs of the County and make such recommendations as may seem to him desirable;

(5) Serve as County Purchasing Agent for the purchase of supplies, materials and equipment, for all County Departments and offices. All purchases or contracts involving an expenditure of more than \$300.00 shall be made in accordance with the provisions of Chapter 185 of the Laws of 1939 as amended;