

monthly employment and payroll survey is compiled by the Statistical Division, approximately 2,000 firms being canvassed monthly.

*Real Estate Commission*—This Agency was created at your last session for the purpose of licensing persons engaged in the real estate business. Under its provisions, the Commission has licensed 1,159 real estate brokers in Maryland, and 104 in the District of Columbia; 186 associate brokers in Maryland and 34 in the District of Columbia; 1,096 real estate salesmen in Maryland and 355 in the District of Columbia.

*Bureau of Mines*—This Bureau, among other functions, issues weighmaster licenses for solid fuel throughout the State and also inspects weigh-scales in that portion of the State outside of Baltimore. This is the third year that the Bureau has been engaged in this work.

The Bureau contacts the various State-owned power plants and has given material assistance in cases of spontaneous ignition in coal piles at State power plants.

The supervision of vocational night mining classes was continued, as well as the summer short course. In 1940 the Short Course was held in Garrett County, which was the second occasion when this course has been held elsewhere than at Frostburg, Allegany County.

*State Auditor*—The work of this office under the leadership of Mr. Daniel L. Clayland III, has been completely reorganized and, at the present time, there are six certified public accountants on the staff and the remainder are eligible to take the examination.

The program outlined for the next two years includes: uniform accounting systems in all county offices and State departments where practical; an inventory and permanent record of all fixed assets of the State; uniform travel regulations.

*Hall of Records*—The Hall of Records has two principal functions; First, the preservation of governmental and private records and, second, making these records available for research. Preserving these records entails negotiations for their transfer to the Hall of Records, the actual transfer under supervision, fumigation and cleaning on arrival at the Hall of Records; storing in the fireproof vaults; unfolding, arranging and boxing, repairing or photographing whenever necessary.

The second function includes indexing, cataloging, listing and calendaring. It also includes service to persons engaged in research who come in person and for whom books, copies of records and photographs must be supplied; as well as the handling of requests by mail.

During the past two years records have been transferred from the Adjutant General's Office, the Office of the Clerk of the Court of Prince George's County, the Maryland Penitentiary, the Baltimore City Jail, the Maryland Historical Society and St. John's College. Within the next few months the records of the Clerk of the Court of Frederick County will be transferred, and in the course of the next two years records from other offices will come in. The facilities for storage of records at the Hall have been increased within the last few months by the completion of the 6th deck of the fireproof vault.

Indexing, one of the most necessary and the most expensive of this department's activities, has been increased due to the fact that the Hall of Records has sponsored an NYA project for this purpose. In the course of the last year,