

1888, ch. 186.

138. The council shall meet the second Monday ensuing their election, and shall hold stated meetings the first Monday of every month thereafter, and adjourned meetings, or meetings called by the mayor, as often as necessary for the transaction of business; a majority of the councilmen shall constitute a quorum.

Ibid.

139. At their first regular meeting after the annual election and the qualification of the newly elected members, or as soon thereafter as practicable, the mayor, by and with the advice of the council, shall appoint one person as clerk to said board, one person as treasurer, one person as bailiff, one person as tax collector, one or more persons as night watchmen, one person as counsel to the board, and one of the justices of the peace of said town as police justice; provided, however, that one and the same person may act in the capacity of both clerk and treasurer, and may be one of the council, and that the bailiff may also be collector of taxes; either of the above named officers shall be subject to removal by a vote of four-fifths of the whole council, or a vote of three councilmen, with the approval of the mayor; the council shall prescribe their duties and fix their compensation by ordinance.

Ibid.

140. The clerk shall keep careful and accurate minutes of the proceedings of the council, and record all the ordinances passed, in well-bound books, to be kept exclusively for that purpose; keep all books, records, papers and documents in his safe custody; make out the assessment books; issue licenses and permits, and receive the money therefor, and pay the same over to the treasurer, and make monthly reports of the same. He shall file all accounts and claims presented against the town, and when the same is approved and passed by the council, make a record of the same; and perform such other duties as are imposed upon him by law, or ordinances, or by order of the council. He shall subscribe to an oath for the faithful performance of his duties, and give bond to the State of Maryland in the sum of five thousand dollars, to be approved by the mayor and the council, conditioned for the faithful performance of his duties.