

whenever possible, attend public examinations, and report quarterly in detail the result of his observations to the board of county school commissioners.

7. The secretary and treasurer of the board of county school commissioners shall give bond to the state of Maryland, with at least two sureties, to be approved by the said board in such penal sum as the said board shall determine, with the condition that he will faithfully perform the duties of secretary and treasurer, pay over and apply all moneys that shall come to his hands or care as treasurer, to such persons and in such manner as the said board may, under the provisions of this act, direct; and that he will keep a full account of all moneys received and paid by him, and of all matters relating to the duties of his office, and preserve the same, and all vouchers relating thereto, and deliver up all books and vouchers relating to his office, to his successor, which said bond, when executed, shall be filed in the office of the clerk of the court for the county; he shall be present at every meeting of the board and may debate any question before them, but shall have no vote; he shall keep the minutes and conduct the correspondence, and shall duly file away and safely keep all letters, reports and other papers, pertaining to the business of the board; he shall prepare and submit to the board, for their adoption, the annual report to the board of state school commissioners.

Bond of secretary, &c.

Secretary to attend board meetings.

Prepare annual report

8. The person or persons acting as secretary, treasurer and examiner, under the provisions of this Act, shall devote their whole time to public school business, and shall receive such compensation as the board of county school commissioners may direct.

Secretary, &c. to devote entire time.

9. The examiner of each county shall, on the fifteenth day of January, in every year, notify the comptroller how many months the schools in his county have been kept open.

Notice to comptroller: how long schools open.