

Board deems relevant and suitable and shall furnish the same to any person upon application therefor.

(d) (Personnel.) Subject to the other provisions of this Article the Board is authorized to appoint, fix the compensation and prescribe the duties and powers of such employees as may be necessary to carry out the provisions of this Article. All positions shall be filled by persons selected and appointed on a non-partisan merit basis, under rules and regulations of the Board and in accordance with the provisions of Article 64A of the Annotated Code of Maryland, who shall, however, first be certified by the State Employment Commission as possessing the standard required by the Board. The Board shall not appoint or employ any person who is an officer or committee member of any political party organization or who holds or is a candidate for any elective public office. The Board and the executive directors may delegate to any such person so appointed such power and authority as is deemed reasonable and proper for the effective administration of this Article and may in their discrimination bond any person handling monies or signing checks hereunder.

(e) (Advisory Councils.) The Board shall appoint a State advisory council and local advisory councils, composed in each case of an equal number of employer representatives and employee representatives who may fairly be regarded as representative because of their vocation, employment, or affiliations, and of such members representing the general public as the Board may designate. Such councils shall aid the Board in formulating policies and discussing problems related to the administration of this Article and in assuring impartiality and freedom from political influence in the solution of such problems. Such advisory councils shall serve without compensation, but shall be reimbursed for any necessary expenses.

(f) (Employment Stabilization.) The Board with the advice and aid of its advisory councils, shall take all appropriate steps to reduce and prevent unemployment; to encourage and assist in the adoption of practical methods of vocational training, retraining and vocational guidance; to investigate, recommend, advise, and assist in the establishment and operation, by municipalities, counties, and the State, of reserves for public works to be used in times of business depression and unemployment; to promote the reemployment of unemployed workers throughout the State in every other way that may be feasible; and to these ends to carry on and publish the results of investigations and research studies.

(g) (Records and Reports.) Each employing unit shall keep true and accurate employment records, containing such information as the Board may prescribe. Such records shall be open to inspection and be subject to being copied by the Board or its authorized representatives at any reasonable time and as often as may be necessary. The Board may require from any employing unit any sworn or unsworn reports, with respect to persons employed by it, which the Board deems necessary for the effective administration of this Article. Information thus obtained shall not be published or be open to public inspection (other than to public employees in the performance of their public duties) in any manner revealing the employing unit's identity, but any claimant at a hearing before an appeal tribunal or the Board of Review shall be supplied with information from such records to the extent necessary for the proper presentation of his claim. Any employee of the Board who violates any provision of this section shall be fined not more than \$1,000.00 or imprisoned for not longer than one year, or both.