

pany, qualified to act as surety or guaranty under the laws of the State of Maryland, as surety, conditioned that he will well and faithfully perform the duties of clerk, treasurer and collector of taxes in all things according to law and the ordinances of the city, and that he will well and truly collect the taxes levied for the use of said city of Salisbury and account for and pay over all moneys that may come into his hands as clerk, collector or treasurer in the manner and as required by law and said ordinances. Said bond shall be paid for by the Mayor and Council. The said bond shall be approved by the Council and spread upon its minutes, and then delivered with the approval endorsed thereon to the clerk of the Circuit Court for Wicomico county for record, a certified copy of the same from either record to be in evidence in any court of this State. If appointee shall fail or neglect to give satisfactory bond within fifteen days, unless the time be extended by the Council, from the date his appointment is confirmed, the Mayor shall appoint some other person to said office, to be confirmed as aforesaid by the Council and to give bond as aforesaid, and said bond to be approved and recorded as aforesaid. In case of a vacancy for any cause in said office, the Mayor shall appoint some person to fill the unexpired term, the new appointee to be confirmed and to take the oath if originally appointed. The clerk may take the probate to any account against said city and administer oaths in any proceedings, where necessary, had before the Council, but shall receive no fee therefor.

1908, ch. 310, sec. 151 (p. 1108). 1914, ch. 620, sec. 151. 1927, ch. 138, sec. 151.

281. The said Clerk shall keep a full and accurate account of the proceedings of the Council and shall record all proceedings in relation to the opening, closing, widening, grading or paving of any street or alley or part thereof including reports of commissioners on same, in a suitable book or books and shall index the same.

He shall keep the assessment books of said City, with the names of the owners of property arranged alphabetically, or as nearly so as may be practical, and the property assessed so described as to be identified, and the value of each piece of such property shown therein.

He shall keep full and fair account of all money received by him and of all money paid out, showing from whom or what source it was received and for what and to whom it was paid out. Special funds shall be kept under separate heads.

He shall on each day deposit in some bank or banks of Salisbury, to be designated by the Council, to the credit of the Mayor and Council of Salisbury, all moneys received or collected by him for taxes or from any other source (except as herein expressly otherwise directed) belonging to the said corporation. Said money shall be paid out only on check signed by the Clerk and countersigned by the President of the Council, and shall be drawn only for such debts or purposes as may be designated by the Council.

All books, papers, documents, records and supplies used by the said Clerk shall be furnished by the Mayor and Council of Salisbury and