

1900, ch. 341, sec. K. 1918 Code, sec. 564.

**568.** The Mayor and Council shall meet on the first Monday of each month at such place and hour as shall be fixed by the Mayor or ordinance, and at such other times as they shall adjourn to.

1900, ch. 341, sec. L. 1918 Code, sec. 565.

**569.** Neglect or non-use shall not work a forfeiture of any of the provisions of this Act.

1900, ch. 341, sec. M. 1918 Code, sec. 566.

**570.** The Mayor, by and with the advice and consent of the Council at the first meeting after their election and qualification, or as soon thereafter as may be, shall biennially appoint the clerk of said town from among the qualified voters thereof, who shall keep accurate minutes of their proceedings, and shall record all laws and ordinances passed by them, in a well-bound book, which shall be kept open to public inspection; and all laws and ordinances, when recorded in said book, shall be therein signed by the Mayor and attested by the clerk; and said book shall be evidence of said laws or ordinances in any court of law or equity in this State; and said clerk shall attest all ordinances passed by said Mayor and Council, and cause copies of the same to be posted in not less than five of the most public places of said town; he shall file and keep all original papers entrusted to his care; he shall act as treasurer to said corporation, and as such shall keep in a well-bound book an accurate account of the receipts and disbursements of all money and funds of the said corporation, and shall pay out the said funds only on the order of the chairman of the Council, after bills or orders thereof shall have been passed by a majority of the Council; he shall report annually in writing to the Mayor and Council a detailed statement of the financial condition of the corporation, showing the several sums of money received and expended, from whom received and for what purpose, and on what account expended and to whom paid, and shall cause copies of said statement to be posted in not less than five of the most public places in said town; he shall be collector of all taxes levied by the said corporation, and shall collect the said taxes by distress or execution in such manner as the county taxes for Carroll County are now collected, and for that purpose shall have all the powers and authority that tax collectors of Carroll County now have; he shall perform such other duties and shall receive such compensation for his services from the funds of the corporation as the said Mayor and Council may prescribe or fix by order or ordinance; and he shall, before assuming the duties of his office, give bond for the faithful performance of his duties as such clerk and treasurer with security to be approved by the Mayor in such penal sum as shall be prescribed by ordinance, which bond shall be made to the said corporation and carefully filed among their papers, and recorded among the minutes of their proceedings.