

APPOINTMENTS.

1918, Home Rule Charter.

203-J. When a vacancy occurs or a new position is created in the Classified Service, other than the Exempt Class, the appointing officer shall fill such position provisionally by the appointment of one of the persons certified to him by the Commission as above provided, which appointment shall be on probation for a period of six months. At or before the expiration of the period of probation the head of the department or office in which such candidate is employed may, in the exercise of his discretion, remove the said probationer. Unless so removed during the probationary period, his appointment shall be deemed complete. Where an emergency arises or the services to be rendered are only for a temporary period, not to exceed sixty days, the appointing officer may, with the approval of the Commission, make a temporary appointment to remain in force not exceeding sixty days, and only until a regular appointment under the provisions of this Charter can be made.

PROMOTIONS, TRANSFERS AND REINSTATEMENTS.

1918, Home Rule Charter.

203K. The Commission shall provide, in its rules, for keeping a record of efficiency for each employee in the Competitive Classified City Service, and for making promotions in said service on the basis of merit, to be ascertained by competitive examinations, by conduct and capacity in office, and by seniority in service, and shall provide that vacancies shall be filled by promotions in all cases where, in the judgment of the Commission, it shall be for the best interests of the service so to fill such vacancies. The Commission shall also provide rules for transfers and reinstatements.

REMOVALS.

1918, Home Rule Charter.

203L. No person shall be discharged from the Classified City Service or be reduced in pay or position or suspended by the appointing officer for or on account of his political or religious opinions or affiliations, or for refusing to contribute to any political fund or refusing to render any political service; but nothing in this sub-division of this Charter shall forbid the removal, dismissal, reduction or suspension of any such officer or employe for any cause other than those hereinbefore enumerated and which, in the opinion of the person authorized by law to remove or dismiss such officer or employee, may interfere with the efficient discharge of his duties. In all cases of discharge or reduction or suspension for more than thirty days the appointing officer shall furnish the subordinate so discharged, reduced or suspended, and also the Commission, a copy of the order of removal and also his reasons for the same. The Commis-