

ever, that so far as practicable appointment to extra positions shall be made from the eligible lists; and provided further that no such appointment shall be made for a period exceeding ninety days.

An appointing authority or any officer authorized by an appointing authority may, to prevent the stoppage of the public business when an emergency arises and time will not permit of the securing of the consent of the Commissioner and the appointment by him of a person, appoint any qualified person during the emergency for a period not exceeding sixty days. Persons thus appointed shall be known as emergency employees. Prompt report shall be made to the Commissioner of emergency appointments and such appointments shall not be renewed.

1920, ch. 41, sec. 13.

13. The Commissioner shall, in his annual report, recommend to the Governor schedules of compensation for each of the classes of positions established pursuant to this Article. Said schedules shall prescribe a minimum and maximum salary rate and such intermediate rates as may be considered necessary and proper to provide increases between the minimum and the maximum. The Commissioner shall also report to the Governor the rates being paid for similar services elsewhere, in public and private service, together with other information pertaining to a proper rate of compensation.

1920, ch. 41, sec. 14.

14. The Commissioner shall by rule prescribe standards of performance for any positions or classes of positions and may prescribe the form and scope of the records that the appointing authorities shall keep of the actual performance, output and conduct of employees as a basis for the determination of the efficiency of such employees.

The Commissioner shall by rule provide for the transfer of employees, provided, however, that no employee shall be transferred from a position in one department to a position in another department without the consent of the respective appointing authorities, and provided further that no employee shall be transferred from a position in one class to a position in a different class whether in the same or in a different department, except under the provisions of this section.

The transfer of an employee from a position in a given class to a position in a different class for which a higher maximum rate of compensation is prescribed shall be considered a promotion, and, in effect, a new appointment and may be made only under the provisions governing appointments herein.

The transfer of an employee against his consent from a position in a given class to a position in a different class for which a lower maximum rate of compensation is prescribed shall be considered a demotion and may be made only under the provisions governing removal and demotion herein.