

provided it shall not exceed the sum of three thousand dollars per annum, in addition to an allowance of five hundred dollars per annum for traveling expenses; the said Superintendent of Public Education shall receive annually the sum of one thousand dollars, or so much thereof as may be needed for the purchase of stationery, office fixtures and supplies; and he shall cause to be printed and distributed to the public school teachers of the counties of the State, each year, a pamphlet for the proper observance of Arbor Day, a teacher's manual of institute work, the proceedings of the Maryland State Teachers' Association, and such other circulars and printed matter as will encourage the work of public instruction and promote its uniformity; provided, all bills for such expenditures shall be approved by the State Board of Education; and said Superintendent shall appoint a clerk, who shall also act as clerk to the State Board of Education, and who shall be paid a salary from the appropriations for public schools, the amount of which salary shall be fixed by the State Board of Education, provided it shall not exceed the sum of twelve hundred dollars; provided further, that the office of said board shall be the office of said Superintendent. And provided, that the clerk to the said Superintendent of Education shall not be employed as teacher or otherwise in any capacity in any of the public or Normal Schools of this State.

Arbor Day.

Clerk to State Board.

17C. It shall be the duty of the Superintendent of Public Education to inform himself and the State Board of Education as to the condition of the public schools throughout the State; to diffuse information as to the best methods of instruction; to receive and present to the State Board of Education the reports of the various Boards of County School Commissioners; to examine said county boards' statements of expenditures of school funds, and submit his judgment on the same to the State Board of Education; to have authority to endorse such Normal School diplomas from other States as he may deem proper, and when so endorsed, they shall be legal certificates to teach in any elementary public school in the State, until revoked; to arrange dates for teachers' institutes, and assist the County Superintendent in the preparation of the program for the county teachers' institute, and also attend same when in session, when possible, and give instruction; he shall devote his whole time to the duties of his office, and in every way conserve the interests and promote the efficiency of the public schools of the State; the State Superintendent shall also be the secretary of the State Board of Education.

Duties of the Superintendent.

To devote his whole time to the work.