

(h) The procedure for casting ballots shall be as follows:

(1) At every election each qualified voter shall be entitled to receive one official ballot. In applying therefor to the judge holding the ballots, he shall give his name and residence, and the said judge shall repeat the same in a loud and distinct voice. If such name is found upon the registry by the judges having custody thereof, they shall repeat the said name, and the voter shall be allowed to enter the space enclosed by the booth or compartment. The judge holding the ballots, having first written in ink the voter's name and voting authority card number upon the coupon attached to one of them, shall deliver said ballot to the voter after having likewise written in ink his own name or initials upon the back thereof; and one judge shall at the same time record the voter's act of voting in the registry.

(2) Upon receipt of his ballot the voter shall forthwith retire alone to one of the booths or compartments and prepare his ballot. He shall mark with an indelible pencil after the name of every person or persons for whom he intends to vote, and to the right thereof, in the blank space provided therefor, a cross (x) mark and in the case of a question submitted to a vote of the people, he shall likewise mark in the appropriate space after the question a cross (x) mark. Not more than one voter shall be permitted to occupy any one booth or compartment at any time. No voter shall remain in or occupy a booth longer than may be necessary to prepare his ballot, and in no event longer than three minutes in case all such booths or compartments are in use and other voters are waiting to occupy the same, except that an additional two minutes shall be allowed if there are constitutional amendments or referenda to be voted upon.

(3) Before leaving the voting booth or compartment the voter shall fold his ballot without displaying the marks thereon, and in the same way it was folded when received by him. He shall keep the same so folded until he has cast his ballot, so that the signature or initials of the judge from whom he received it, and the name and number written on the coupon thereof, but nothing else thereon, may be seen. He shall forthwith hand his ballot to the judge at the ballot boxes, and the judge shall deposit his ballot in one of the boxes, having first detached therefrom its coupon, which he shall then string upon a cord or wire to be provided for the purpose. The said voter shall forthwith leave the enclosed space.

(4) No ballot without the indorsement of the name or initials of the judge thereon, as hereinbefore provided, shall be deposited in said ballot boxes. If any such ballot is deposited it shall be counted for the purpose of ascertaining the number of people voting and for no other purpose, and the judges shall in ink mark on the back thereof the word "Counted" and endorse their names.

(i) Any voter who, by accident or mistake, shall spoil his ballot so that he cannot conveniently vote the same, may on returning said spoiled ballot to the judge holding the ballots, receive another in place of it, with his name and the same number written on the coupon thereof, as on the ballot so returned. No voter shall receive more than three ballots from said judge for the reason aforesaid. The ballots thus returned shall be immediately cancelled by endorsing thereon the word "Spoiled", and the precinct, election district or ward, as the case may be, and the judge's initials. The spoiled ballots, together with those not distributed to the voters, shall be