

(b) Ballots shall be printed in black ink in uniform type upon plain white paper of ordinary book weight. The names of the candidates and their several party designations shall be printed in plain, clear, bold and legible Roman capitals, twelve-point pica type, one-eighth of an inch high or in depth. The back and outside of the ballots shall be marked "Official ballot for .....", followed by the designation of the County, Congressional, Legislative, Councilmanic, or other district, excluding the number or name of the precinct for which it is prepared, and the ballots shall contain the date of the election, and a facsimile of the signature of the president of the board for which the ballots have been prepared. The ballot shall be printed on the same leaf, with a detachable stub or coupon one inch high and three inches wide, above the upper right-hand corner of the ballot, and binding on the upper edge thereof, but separated therefrom by a line running along the entire width of said coupon. Upon the coupon shall be printed the words "Voter's Name," with a line drawn thereunder for writing the name, and under the name and under this line the words "Number of Voter," followed by a blank space for the insertion of a number. Before distribution the ballot shall be folded in marked creases so that no part of the marks or printing thereon shall be visible, excepting that which appears upon the back and outside and the detachable stub or coupon; and so that the folded ballot shall be of uniform width and length and proper width to be deposited in the ballot boxes. All ballots when printed shall be folded as above provided, and fastened together in convenient numbers in packages, books or blocks, so that each ballot may be detached and removed separately. Not less than five days before any election the form and arrangement of the ballot to be used in the election, showing the offices, names of candidates, constitutional amendments and questions thereon, shall be prepared by the board and made available for inspection by any candidate whose name shall appear thereon or the official representative of any political party having a candidate on such ballot. For a primary election, as many different sets of official ballots shall be printed and supplied by the board at each polling place as there are parties participating in the primary, the ballot of each party to be a different color. The names of all candidates, delegates to any convention, or for State or local central committee of the various parties entitled to hold a primary election shall be included on the ballots.

(1) The board shall cause to be printed and have in its possession at least five (5) days before the election a number of ballots for any general election equal to 110 per cent of a total number of voters shown by the registry and for any primary election equal to 110 per cent of the number of registered voters of the respective political parties. The boards shall keep a record of the number of ballots printed and shall preserve the same for at least six months after the election for which it was made.

(2) It shall be the duty of the board to have any surplus ballots on the day of election in its charge or that of an officer designated by it, and to supply such ballots to any judges who shall then make requisition therefor in writing, stating that the first supply of ballots has been exhausted or that for any cause the additional ballots are needed. The judge shall give a receipt for all surplus ballots delivered to them and a record of all such surplus ballots delivered to the judges shall be kept by the board. Any ballots not used shall be returned to the board.