

Duties of Secretary. that he will faithfully perform the duties of Secretary and Treasurer, pay over and apply all moneys that shall come to his hands or care as Treasurer, to such persons and in such manner as said Board may, under the provisions of this Act, direct, and that he will keep a full account of all moneys received and paid by him, and all matters relating to the duties of his office, and preserve the same and all vouchers relating thereto, and deliver up all books and vouchers relating to his office to his successor; which said bond, when executed, shall be filed in the office of the clerk of the court for the county. He shall be present at every meeting of the board, and may debate any question before them, but shall have no vote. He shall keep the minutes and conduct the correspondence, and shall duly file away and safely keep all letters, reports and other papers pertaining to the business of the board. He shall prepare and submit to the board for their adoption the annual report to the State Board of Education.

Bond to be filed.

To devote their whole time. SEC. 7. The person or persons acting as Secretary, Treasurer and Examiner, under the provisions of this Act, shall devote their whole time to public school business, and shall receive such compensation as the Board of County School Commissioners may direct.

Notify the Comptroller. SEC. 8. The Examiner of each county shall, on or before the fifteenth day of January in every year, notify the Comptroller how many months the schools of his county have been kept open.

CHAPTER XII.—*State Normal School.*

Location of State Normal School. SECTION 1. There shall be located in the City of Baltimore a State Normal School for the instruction and practice of teachers in the science of education, the art of teaching, and the mode of governing schools. It shall be under the control of the State Board of Education, who shall appoint a principal at a salary of twenty-five hundred dollars per annum; the principal of the * Normal School shall not vote upon the subject of his appointment or removal.

Control.