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**OFFICE OF THE SECRETARY**


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Alvin C. Collins, *Secretary of Human Resources*

311 West Saratoga St.  
Baltimore, MD 21201—3521 (410) 767-7109

The Secretary of Human Resources directs the Department. Appointed by the Governor with Senate advice and consent, the Secretary serves on the Governor's Executive Council; the Governor's Sub-cabinet for Children, Youth, and Families; the Cabinet Council on Criminal and Juvenile Justice; the Governor's Council on Adolescent Pregnancy; the Governor's Commission on Hispanic Affairs; and the Governor's Commission on Service. The Secretary also serves on the State Information Technology Board; the State Board of Victim Services; the Domiciliary Care Facilities Board; the State Commission on Infant Mortality Prevention; the Interagency Committee on Aging Services; and the Interdepartmental Advisory Committee for Minority Affairs.

**MARYLAND CITIZEN BOARD FOR REVIEW OF  
FOSTER CARE FOR CHILDREN**

Sharon E. Gottlieb, *Chair*, 1997  
Charles R. Cooper, *Administrator*

2701 North Charles St.  
Baltimore, MD 21218 (410) 767-7781

The Maryland Citizen Board for Review of Foster Care for Children was established in 1978 to coordinate the activities of local citizen review boards (Chapter 980, Acts of 1978). The State Board promulgates policies and procedures relating to the functions of local review boards. It also makes recommendations to the General Assembly on foster care policies and procedures (Code Family Law Article, secs. 5-535 through 5-547).

Every six months, the local boards review cases of children who have resided in foster care for more than six months to evaluate the progress made towards their permanent placement. For each child reviewed, a recommendation is sent to the local department of social services and the juvenile court. With the concurrence of the Social Services Administration, the State Board may establish categories of foster children for whom a satisfactory permanent arrangement has been made and who may be exempt from local review.

Local review board members are appointed by the Governor to four year terms. Each local board has seven members.

The State Board's eleven members represent the jurisdictions encompassed by judicial circuits. In Judicial Circuits nos. 1-7, each local review board elects a member to the State Board. From Baltimore City (Judicial Circuit no. 8), local review boards choose three State Board members. The Governor also appoints one member from the ex-

ecutive staff. Members serve two-year terms concurrent with their service on the local review board.

The Administrator is appointed by the State Board with the approval of the Secretary of Human Resources.

**OFFICE OF ASIAN-PACIFIC AMERICAN AFFAIRS**

Shu-Ping Chan, *Executive Director*  
(410) 767-7138

In 1992, at the request of the General Assembly, the Governor established the Office of Asian-Pacific American Affairs to assist and promote the interests of Maryland's Asian-Pacific American community (Chapter 397, Acts of 1991). Asian-Pacific Americans came originally from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia, Vietnam, Korea, the Philippines, U.S. Trust Territory of the Pacific Islands, Republic of the Marshall Islands, Federated States of Micronesia, Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, Nauru, India, Pakistan, Bangladesh, Sri Lanka, Bhutan, Maldive Islands, or Nepal.

**GOVERNOR'S ADVISORY COMMITTEE ON  
ASIAN-PACIFIC AMERICAN AFFAIRS**

Calvin Chin, *Chair*, 1998  
(410) 767-7138

The Governor's Advisory Committee on Asian-Pacific American Affairs was created by the Governor in June 1992 (Executive Order 01.01.1992.14). The Committee advises the Governor and the Office of Asian-Pacific American Affairs on issues which affect Maryland's Asian-Pacific Americans.

The Committee's fifteen members are appointed by the Governor to three-year terms.

**GOVERNOR'S COMMISSION ON HISPANIC  
AFFAIRS**

William H. Stagg, *Chair*, 1997  
Luis S. Ortega, *Executive Director*

311 West Saratoga St., Room 279  
Baltimore, MD 21201—3521 (410) 767-7857

As the Commission on the Concerns of Spanish-Speaking People, the Commission originally was appointed by the Governor in 1971. It was renamed the Governor's Commission on Hispanic Affairs in 1978.

The Commission advises the Governor, the General Assembly, and agencies within the Executive Department on matters relating to the Hispanic peoples of Maryland. It works with the Hispanic community, private groups, and agencies of State and local government to serve and represent the State's Hispanic people.

The Commission is comprised of twenty members. Fifteen are appointed to three-year terms by the Governor. Five serve ex officio.