

- Annual Report (with Secretary of Health & Mental Hygiene & Secretary of Housing & Community Development) to Joint Committee on Welfare Reform on the Family Investment Program & related benefits & services due Oct. 1.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Management, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.*
- Annual Report to Legislative Policy Committee on Attendant Care Program due Sept. 1.*
- Annual Report to Legislative Policy Committee on certification applications for adult residential environment projects due Dec. 1.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report of Governor's Advisory Board on Homelessness to Governor & General Assembly.*
- Annual Report of Governor's Advisory Committee on Asian-Pacific American Affairs to Governor due Dec. 1.*
- Annual Report of Governor's Commission on Migratory & Seasonal Farm Labor to Governor & Secretary of Human Resources.*
- Annual Report of Maryland Citizen Board for Review of Foster Care for Children to General Assembly due Jan. 1.*
- Annual Report of Maryland Commission for Women to Governor & General Assembly.*
- Annual Report of Social Services Administration to Governor & Secretary of Human Resources due prior to regular legislative session.*
- Annual Report of State Advisory Council on Nutrition to Governor.*
- Quarterly Report to Senate Budget & Taxation Committee & House Appropriations Committee on child-care expenditures, Automated Financial Systems (AFS), & training.*
- Quarterly Report to Senate Budget & Taxation Committee & House Appropriations Committee on program restructuring.*
- Quarterly Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Dept. of Fiscal Services on number of conversions from General Public Assistance to federal Supplemental Security Income.*
- Report to Governor & General Assembly on effectiveness of Homelessness Prevention Program in preventing families & individuals from becoming homeless.*
- Report (with Secretary of Health & Mental Hygiene & Secretary of Housing & Community Development) to General Assembly on pilot project for "second-chance homes" for needy teen parents & their children due before 1998 legislative session.*
- Report to Senate Budget & Taxation Committee on contractual positions of Child-Care Administration.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on funds available in excess of original appropriation from Social Services Block Grant.*
- Report of Child-Support Enforcement Administration to General Assembly on child-support guidelines due Jan. 1, 1997, & at least every four years thereafter.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY
(NA01, formerly 33.01.01)

FY1996 appropriation \$6,541,174
 FY1996 authorized positions 126
 Alvin C. Collins, *Secretary of Human Resources*
 (410) 767-7109

MARYLAND CITIZEN BOARD FOR
 REVIEW OF FOSTER CARE FOR
 CHILDREN
 (NA0102, formerly 33.01.01.02)
 Charles R. Cooper, *Administrator*
 (410) 767-7781
 Sharon E. Gottlieb, *Chair*, 1997

Appointed by Governor: one vacancy
Elected by local review boards: Gary W.
 Frye; Richard C. Hall; John Kelly;
 Vonzella C. Perry; Theresa Wood. *Terms*
expire 1996.

LaDean Barksdale; Robert L. Foster; Iris
 A. Gordon; Julius Henson. *Terms expire*
1997.

PRINCIPAL COUNSEL

Catherine M. Shultz (410) 767-7726

CLIENT INFORMATION SYSTEM PROJECT

Pauline R. Covino, *Director*. . . (410) 767-8032

OFFICE OF CLIENT INFORMATION SYSTEM

Michael C. Blum, *Manager*. (410) 767-7890

**OFFICE OF CORPORATE & COMMUNITY
 AFFAIRS**

Diane W. Gordy, *Director*. (410) 767-8952

OFFICE OF ASIAN-PACIFIC AMERICAN AFFAIRS

Shu-Ping Chan, *Executive Director*
 (410) 767-7138

GOVERNOR'S ADVISORY COMMITTEE
 ON ASIAN-PACIFIC AMERICAN AFFAIRS

Calvin Chin, *Chair*, 1998
 (410) 767-7138

Appointed by Governor: Amara Bachu,
 Ph.D.; Chun Yong Chung; Eun Y. Kim;
 Michael C. Lin, Ph.D.; Albert H. Wang.
Terms expire 1996.