

OFFICE OF REGULATIONS COORDINATION

Michelle Phinney, *Regulations Coordinator*
(410) 767-6499

The Office of Regulations Coordination provides a central clearinghouse for health regulations. Here, regulations are reviewed and revised. The Office provides technical assistance to administrative units of the Department.

BOARD OF REVIEW

Joy C. Naden, *Chair*, 1997

Contact: Gloria Weaver (410) 767-6972

The Board of Review of the Department of Health and Mental Hygiene was established in 1969 (Chapter 77, Acts of 1969). The Board decides appeals of departmental decisions as provided by law.

The Board's seven members are appointed to three-year terms by the Governor with Senate advice and consent (Code Health—General Article, secs. 2-201 through 2-207).

**OFFICE OF APPOINTMENTS
& EXECUTIVE NOMINATIONS**

Roslyn P. Goldner, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 767-6485

The Office of Appointments and Executive Nominations recruits and screens candidates for health regulatory boards and commissions, task forces, and citizen advisory boards whose members are appointed by the Governor or the Secretary of Health and Mental Hygiene.

**LICENSING & CERTIFICATION
ADMINISTRATION**

Carol Benner, *Director*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-2750

The Licensing and Certification Administration originated in 1971 as the Division of Licensing and Certification under the Office of General Administration and was reorganized in 1986 as the Office of Licensing and Certification Programs. In 1987, the Office was reformed as the Licensing and Certification Administration.

The Administration is the regulatory agency that monitors the quality of care and compliance with both State and federal regulations in 8,000 health-care facilities and health-related services and programs. With a professional staff of 140, the Administration conducts more than 10,000 inspections yearly. The Administration licenses all hospi-

tals and health-related institutions in Maryland. The Administration also is responsible for inspection and certification recommendations for all health facilities participating in the Medical Assistance Program (Medicaid) and Medicare. The Administration initiates administrative action against facilities that violate State rules and regulations.

The Administration consists of five programs: Developmental Disabilities and Ambulatory Care; Hospitals and Complaint; Laboratory; Long-Term Care; and Substance Abuse and Community Mental Health.

**DEVELOPMENTAL DISABILITIES
& AMBULATORY CARE PROGRAM**

William H. Dorrill, *Manager*
(410) 764-3520

The Developmental Disabilities and Ambulatory Care Program started as the Hospitals and Ambulatory Care Program and received its current name in 1995. The Program evaluates community residential and day programs for the developmentally disabled. It also reviews State and federal programs involving home health agencies, hospices, health maintenance organizations, major medical equipment, ambulatory care facilities, residential service agencies, and dialysis centers.

HOSPITALS & COMPLAINT PROGRAM

James Ralls, *Manager*
(410) 764-4970

The Hospitals and Complaint Program began as the Hospitals and Ambulatory Care Program and was formed under its present name in 1995. The Program evaluates all hospitals and responds to consumer complaints against health-care facilities, services, and programs. The Program also coordinates the statewide Geriatric Nursing Assistant Registry.

LABORATORY PROGRAM

Michael J. Wajda, J.D., *Manager*
(410) 764-4695

The Laboratory Program evaluates and surveys some 2,000 laboratories, including physician office laboratories, to determine compliance with State and federal laws and regulations. The Program also coordinates and manages the State and federal *Cytology Proficiency Testing Program* for individuals who interpret pap smears.

LONG-TERM CARE PROGRAM

Gene Heisler, *Manager*
(410) 764-2770

Under the Licensing and Certification Administration, the Long-Term Care Program originated under its current name before it was reformed in 1992 as Long-Term Care, Community Mental Health and Substance Abuse Programs. Reorganized in 1995 as