

**BUREAU OF REVENUE ESTIMATES**Ann O'Brien Franklin, *Director*

P. O. Box 466  
Goldstein Treasury Building  
Annapolis, MD 21404 (410) 974-5442

The Bureau of Revenue Estimates was established in 1945 (Chapter 991, Acts of 1945). The Bureau studies and analyzes all sources of revenue to operate State government. For the Board of Revenue Estimates, the Bureau prepares an analysis of the State's economic outlook, and the itemized statement of anticipated revenue. The Bureau also devises equitable and economical means to collect such revenue and may recommend new revenue sources.

**CENTRAL PAYROLL BUREAU**Edwin G. Greenberg, *Director*

P. O. Box 2396  
Annapolis Data Center  
Annapolis, MD 21404 (410) 974-3401

Formed in 1953, the Central Payroll Bureau is responsible for issuing paychecks to all State employees, except those in the Mass Transit Administration. The Bureau handles deductions, payroll taxes, federal withholding (W-2) forms, and other payroll reports for State government.

The Bureau is organized into three sections: Accounting and Reporting; Administration; and Payroll Operations.

**DATA PROCESSING DIVISION**John T. Salmon, *Director*Thomas J. Lupinek, *Deputy Director*

P. O. Box 2367  
Annapolis Data Center  
Annapolis, MD 21401 (410) 974-3634

The Data Processing Division was created in 1967. Through the Division, the Comptroller operates a large computer center in Annapolis. The center provides local and remote computer services via terminals and communications networks for all divisions under the Comptroller, thirteen major departments of State government, and many small agencies. Operating costs are reimbursed by the using agencies.

Under the Division are three units: Administrative Services; the Annapolis Data Center; and the Applications and Systems Center.

**GENERAL ACCOUNTING DIVISION**John D. Kenney, *Director*

P. O. Box 0746  
Goldstein Treasury Building  
Annapolis, MD 21404 (410) 974-3810

The General Accounting Division was the original office of the State Comptroller, created with the

establishment of the office in 1851. The Division maintains the State's general ledger and other accounting records. The Division accounts for all State funds received and disbursed and countersigns and distributes all State Treasury checks.

The Division consists of two sections: Administration, Data Processing, and Post-Audits; and Financial Reporting, Operations, and Pre-Audits.

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**REVENUE OPERATIONS**

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Stephen M. Cordi, *Deputy Comptroller*  
(410) 974-3806

Revenue Operations was organized in 1994. It oversees the Alcohol and Tobacco Tax Unit, the Motor Fuel Tax Unit, and three divisions: Budget and Finance; Compliance; and Revenue Administration.

**ALCOHOL & TOBACCO TAX UNIT**Charles W. Ehart, *Administrator*

P. O. Box 2999  
Goldstein Treasury Building  
Annapolis, MD 21404—2999 (410) 974-3311

The Alcohol and Tobacco Tax Unit began in 1936 as the Alcoholic Beverages Division. It was consolidated with the Tobacco Tax Unit in 1975 as the Alcohol and Tobacco Tax Division. In 1993, the Division was renamed the Alcohol and Tobacco Tax Unit.

The Unit enforces certain alcoholic beverage and tobacco tax laws. Through the Unit, the Comptroller controls, regulates, and issues licenses for the manufacture, sale, transportation, and distribution of alcoholic beverages and cigarettes into, within, and from Maryland. Twenty types of permits related to these activities are issued. The Unit also regulates advertising, promotional activities, and other trade practices in the alcohol and cigarette industries.

Under the Unit are two sections: Administration, and Trade Practices.

**BUDGET & FINANCE DIVISION**Ronald E. Bradshaw, *Director*

(410) 974-3807

The Budget and Finance Division was formed in 1994 to consolidate administrative functions of the Comptroller of the Treasury. The Division is responsible for finance, procurement, and personnel. It also oversees fleet management, telecommunications, mail, and print services. In addition, the Division administers the Maryland estate tax, capital grants, loan funds, and records of the bonded debt of the State for General Obligation Bonds.