

The Office has three divisions: Administration and Operations; Policy and Program Development; and System Integration Support.

#### ADMINISTRATION & OPERATIONS DIVISION

Susan Kleinberg, Ph.D., *Director*  
(410) 767-4027

Formed in 1995, the Administration and Operations Division manages the budget, fiscal and government relations responsibilities of the Office of Children, Youth, and Families. The Division also oversees public relations and communications and rates and licensing, resource development, and personnel and information management.

#### LICENSING POLICY BOARD

Susan Kleinberg, Ph.D., *Chair*

Contact: Nancy Slaterbeck (410) 767-1045

The Licensing Policy Board was formed by the Governor's Subcabinet for Children, Youth and Families in January 1991. The Board coordinates licensing and regulating of residential child-care facilities. It also arranges for technical assistance to providers and potential providers and tracks development of new residential resources.

To coordinate the licensing process for residential child-care facilities in all agencies, the Board issued regulations in September 1991. From the Board, providers can learn about Maryland's licensing standards. The Board also offers workshops and a manual for providers. In addition, the Board is developing core regulations covering common administrative and facility issues.

The Board has eight members. Five serve ex officio. Three are nonvoting members.

#### POLICY & PROGRAM DEVELOPMENT DIVISION

Timothy R. Kiehl, *Director*  
(410) 767-6207

Organized in 1995, the Policy and Program Development Division oversees four programs: the Children's Trust Fund; Early Childhood Partnerships; the Infants and Toddlers Program; and Maryland Making the Grade.

The Division is aided by the State Commission on Infant Mortality Prevention; the Governor's Council on Child Abuse and Neglect; and the Governor's Council on Adolescent Pregnancy.

#### STATE COMMISSION ON INFANT MORTALITY PREVENTION

Bernard Guyer, M.D., *Chair*, 1998  
Cheryl D. Desbordes, *Director*  
(410) 767-4160

The State Commission on Infant Mortality Prevention was created in 1991 (Chapter 413, Acts of

1991). The Commission was overseen by the Governor's Council on Adolescent Pregnancy from 1991 to December 1993, when it came under Prevention and Early Intervention for Young Children. In 1995, it was placed under the Policy and Program Development Division.

The Commission works to reduce infant mortality in Maryland. In accordance with the Infant Mortality Prevention Strategic Plan, the Commission advises the Governor on distribution of State community incentive grants to prevent infant mortality.

For maternal and infant health care, the Commission established a regional perinatal system. The Commission aims to increase the availability of skilled health care providers for needy pregnant women, mothers, and infants and makes recommendations for a perinatal surveillance and data collection system.

The Commission has twenty members. Sixteen are appointed to three-year terms by the Governor. Four serve ex officio (Code 1957, Art. 49D, secs. 30-36).

#### GOVERNOR'S COUNCIL ON CHILD ABUSE & NEGLECT

Pamela F. Corckran, *Chair*, 1992

Contact: Timothy R. Kiehl (410) 767-6207

The Governor's Council on Child Abuse and Neglect was created by the Governor in 1986 (Executive Order 01.01.1986.07). The Council advises the Governor on programs to prevent, detect, and treat child abuse and neglect. The Council is part of the Office for Children, Youth, and Families for budgetary and administrative purposes only.

Appointed by the Governor, the Council consists of up to twenty-one members who serve three-year terms.

#### GOVERNOR'S COUNCIL ON ADOLESCENT PREGNANCY

Vanessa E. Cullins, M.D., *Chair*, 1998  
Timothy R. Kiehl, *Executive Director*  
(410) 767-6207

The Governor's Council on Adolescent Pregnancy was established in 1986 (Chapter 121, Acts of 1986). The Council had been an independent agency located in the Department of Human Resources for budgetary and administrative purposes. In 1990, the Council was transferred to the Office for Children, Youth, and Families (Chapter 419, Acts of 1990).

The Council works to reduce unplanned adolescent pregnancies in Maryland. Concerned with the social, educational, economic, health and legal problems of teen pregnancy and parenthood, the Council develops a statewide plan for reducing adolescent pregnancy and improving services to at-risk pregnant and parenting teenagers. The Council promotes interdepartmental, public and private coordination of policies and programs.

The Council consists of twenty members. Twelve are appointed to three-year terms by the