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**OFFICE OF THE SECRETARY**


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Martin W. Walsh, Jr., *Secretary of General Services*

301 West Preston St.  
Baltimore, MD 21201 (410) 225-4960

The Secretary of General Services is chief executive officer of the Department. Appointed by the Governor with Senate advice and consent, the Secretary sets policy, promulgates rules and regulations, and determines strategies to fulfill efficiently and effectively the Department's mandate. The Secretary is responsible for Department programs and services, and the budgets of the Department and its boards, commissions, and offices.

The Secretary of General Services advises the Board of Public Works and State government agencies on all public improvements and engineering matters. At meetings of the Board of Public Works, the Secretary presents the Department's portion of the Board's agenda. The Secretary also serves on the Board's Procurement Advisory Council. The Governor's Mansion Trust and the Council on the State Capital are chaired by the Secretary. In addition, the Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Energy Management; the Interdepartmental Advisory Committee for Minority Affairs; the Interagency Committee on School Construction; the Executive Management Board for the State Multi-Service Centers; the Hall of Records Commission; the Maryland Food Center Authority; the Pricing Committee for Blind Industries and Services of Maryland; the Pricing and Selection Committee for Rehabilitation and Employment Programs; the State Use Industries Advisory Committee; the Commission on Correctional Standards; the General Professional Services Selection Board; the Maryland Advisory Council on Historic Preservation; the Asbestos Oversight Committee; and the Governor's Construction Industry Employers' Advisory Council.

Under direction of the Secretary, Department programs and services are supervised by six Assistant Secretaries responsible for Finance and Administration; Real Estate; Facilities Planning, Engineering, and Construction; Facilities Operations and Maintenance; Services and Logistics; and Telecommunications.

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**DEPUTY SECRETARY**


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Richard F. Pecora, *Deputy Secretary*  
(410) 225-4956

The Deputy Secretary advises the Secretary of General Services, plans strategies, performs special assignments, and shares responsibility with the Secretary for management of the Department. The Deputy Secretary also oversees the work of the Procurement Review Board, the State Board of Architectural Review, and the War Memorial Commission.

**PROCUREMENT REVIEW BOARD**

Colleen M. Cullen, *Assistant Secretary for Facilities Planning, Engineering, & Construction*  
(410) 225-4214

Robert F. Checks, *Assistant Secretary for Services & Logistics*  
(410) 225-4440

The Procurement Review Board consists of the Assistant Secretary for Facilities Planning, Engineering, and Construction, and the Assistant Secretary for Services and Logistics. They meet to review and approve procurement transactions for which the Board of Public Works has delegated approval authority to the Secretary of General Services (COMAR Title 21).

**STATE BOARD OF ARCHITECTURAL REVIEW**

Stephen L. Parker, *Chairperson*  
Carl Fox, *Coordinator*

301 West Preston St., Room 1405  
Baltimore, MD 21201 (410) 225-4444

The State Board of Architectural Review was established in 1949 (Chapter 80, Acts of 1949). The Board reviews architectural designs and drawings for new State buildings or for reconstruction or repair of existing State buildings and recommends any changes necessary to make facilities functional and practical.

The Board is composed of architects, and at least one engineer, one landscape architect, and one architect with expertise in building preservation. The Board's seven members are appointed by the Governor upon recommendation of the Secretary of General Services and with Senate advice and consent. Members are chosen from nominees of the Baltimore Chapter, the Potomac Valley of Maryland Chapter, and the Chesapeake Bay Chapter of the American Institute of Architects; the Maryland Society of Professional Engineers; and the Maryland Chapter of the American Society of Landscape Architects. Members serve four-year terms (Code State Finance and Procurement Article, secs. 4-701 through 4-704).

**WAR MEMORIAL COMMISSION**

Walter D. Hyle, Jr., *Chairperson, 1994*

War Memorial Building  
Gay and Lexington Sts.  
Baltimore, MD 21202 (410) 685-7530

The War Memorial Commission was created in 1924 (Chapter 537, Acts of 1924). The Commission has custody and supervision of the War Memorial Building and the War Memorial Plaza, which were erected in Baltimore City to honor Marylanders who fought in World War I. Maintenance costs of this facility are shared equally by the State and the City of Baltimore. The building is open and