

- Annual Report to appropriate Standing Committees of General Assembly on Maryland Oil Disaster Containment, Clean-up, & Contingency Fund due July 1.
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.
- Annual Report to Secretary of General Services on personal records.
- Annual Report of Advisory Council on Lead Poisoning to Governor & General Assembly due July 1.
- Annual Report of Council on Toxic Substances to Governor & General Assembly due second Wednesday in Jan.
- Annual Report of Interagency Noise Control Committee to General Assembly.
- Annual Report of State Board of Environmental Sanitarians to Governor & Secretary of the Environment.
- Biennial Report to General Assembly on Chesapeake Bay monitoring program & resources status.
- Biennial Report of Office of Recycling to Governor & General Assembly due Jan. 1.
- Quarterly Report to Governor on Stage II vapor controls at State-owned gasoline dispensing facilities.
- Quarterly Report to Secretary of Personnel on part-time positions.
- Recommendations of Office of Recycling to Governor & General Assembly on recycled plastics, including traffic signals & signs, & plastic lumber, due June 30, 1994.
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.
- Report (with Department of Transportation) to Legislative Policy Committee, Senate Judicial Proceedings Committee, & House Environmental Matters Committee on changes in federal Clean Air Act due as changes occur.
- Report of Controlled Hazardous Substances Task Force to Governor, Senate Economic & Environmental Affairs Committee, & House Environmental Matters Committee on strategy to reduce, treat, reuse, manage, & dispose of controlled hazardous substances due Oct. 1, 1994.
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (39.01.01.01)

- FY1994 appropriation \$992,327
- FY1994 authorized positions 18
- David A. C. Carroll, *Secretary of the Environment*
 (410) 631-3084
- Ronald Nelson, *Deputy Secretary* (410) 631-3086
- Cathy J. Wagenfer, *Executive Assistant* (410) 631-3083

QUALITY & MANAGEMENT DEVELOPMENT
 Virginia Chase, *Director* . . . (410) 631-3057

FAIR PRACTICE
 W. Wallace Baker, *Director* . (410) 631-3059

AUDIT SERVICES
 Stanley Frieman, *Chief* (410) 631-3063

OFFICE OF ASSISTANT ATTORNEY GENERAL
 Denise Ferguson-Southard, *Principal Counsel*
 (410) 631-3053

Ann Marie DeBiase, *Deputy Counsel*
 (410) 631-3048

Patricia A. Smith, *Deputy Counsel*
 (410) 631-3037

ENVIRONMENTAL CRIMES
 Elizabeth Volz, *Supervising Attorney*
 (410) 631-3025

COORDINATING OFFICES (39.01.10)

- FY1994 appropriation \$4,809,610
- FY1994 authorized positions 41

OFFICE OF COMMUNITY ASSISTANCE
 Timmerman T. Daugherty, *Director*
 (410) 631-3172

Viola O. Lewis, *Deputy Director*
 (410) 631-3014

STRATEGIC PLANNING & POLICY
 COORDINATION
 Susan Scottot, *Director* (410) 631-3114

Susan Battle, *Deputy Director* (410) 631-3114

EMERGENCY RESPONSE & ENFORCEMENT
 COORDINATION
 John Chlada, *Director* (410) 631-4155

ENVIRONMENTAL HEALTH COORDINATION

Shirin deSilva, M.D., *Acting Director*
 (410) 631-3851

LEAD COORDINATION PROGRAM

Barbara L. Conrad, R.N., M.P.H.,
Program Administrator (410) 631-3847

ADVISORY COUNCIL ON LEAD
 POISONING

Staff: Barbara L. Conrad, R.N.,
 M.P.H. (410) 631-3847

Katherine P. Farrell, M.D., *Chairperson*,
 1996

Appointed by Governor: Andrew A. Alcares; E. Clinton Bamberger, Jr., Esq.; J. Julian Chisolm, Jr., M.D.; John P. Corless, Jr.; Elliott Dackman; Warren O. Garrison; Richard L. Gorman, M.D.; Polly B. Harrison, M.D.; Mary B. Joyce; Patricia A. Massey; Albert L. McComas, Esq.; Vance T. Morris; Barbara J. Murchison; Ruth Ann Norton; Alfred L. Singer, Esq.; Amy Spanier. *Terms expire 1995.*

Ex officio (nonvoting): Larry Young, designee of Senate President; Anthony M. DiPietro, Jr., designee of House Speaker.

ENVIRONMENTAL HEALTH
 ASSESSMENT & SURVEILLANCE

Ellen B. Coe, R.N., M.P.H., *Chief*
 (410) 631-3918

MARYLAND WATER QUALITY FINANCING
 ADMINISTRATION

- FY1994 appropriation \$611,610
- FY1994 authorized positions 8

Maria Markham Thompson, *Director*
 (410) 631-3774