

PROGRAM SUPPORT SERVICES BRANCH

David S. Kimmel, *Chief*
(410) 333-2030

The Program Support Services Branch was organized in 1981 as the Support Services Branch. It was renamed the Administrative Support Services Branch in 1992 and received its present name in 1993. The Branch helps the Division, State agencies, community colleges, and local school systems plan, evaluate, finance, develop, and administer approved career and technology education programs. The Branch also offers assistance with data analysis.

ADULT EDUCATION & LITERACY SERVICES BRANCH

Charles A. Talbert, *Chief*
(410) 333-2361

The Adult Education and Literacy Services Branch was formed in 1980 as the Adult and Community Education Branch. It was renamed the Adult Services Branch in 1992, and the Adult Education and Literacy Services Branch in 1993. The Branch designs, field-tests, and operates instructional programs for adults. Classes in basic skills are offered for enrichment or remediation in designated schools, both during and after regular school hours.

In addition, the Branch is responsible for educational services provided after school to students in school community centers. These programs for enrichment and recreation are administered at the local level, often by local parks and recreation departments.

GENERAL EDUCATION DEVELOPMENT BRANCH

Mary Ann Corley, *Chief*
(410) 333-2280

The General Education Development Branch was established in 1943. Formerly under the Division of Certification and Accreditation, the Branch was transferred to the Division of Career Technology and Adult Learning in 1992. Pursuant to State Board of Education bylaws, the Branch administers the General Education Development (G.E.D.) testing program, which leads to attainment of a Maryland high school diploma. Tests are given on the second Saturday of every month at 21 test centers throughout the State. Persons interested in taking the test must apply through the General Education Development Branch or through the local adult education center of their local school system.

SCHOOL-TO-WORK TRANSITION SERVICES BRANCH

Leo E. Lezzer, *Chief*
(410) 333-2047

The School-to-Work Transition Services Branch helps local school systems and community colleges form career

development systems. The Branch assists local school systems with apprenticeships, career academies, and other school- and work-based programs. For local schools and community colleges, the Branch administers and technically assists programs for sex equity, single parents and displaced homemakers, and community-based organization projects. With the Governor's Workforce Investment Board, the Branch is implementing Career Connections, a statewide initiative to give every student career-based education.

CORRECTIONAL EDUCATION PROGRAM

John P. Linton, *Director*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-8158

In 1976, the State Department of Education began to collaborate with the Department of Public Safety and Correctional Services on the Correctional Education Program. The administration and funding of correctional education was transferred to the State Department of Education in 1978 (Chapter 22, Acts of 1978). The Program was placed under the Career Technology and Adult Learning Division in 1992.

The Correctional Education Branch provides academic and vocational instruction and library services to residents of institutions administered by the Division of Correction of the Department of Public Safety and Correctional Services. Teachers and librarians provide direct services. The Program also coordinates services of postsecondary institutions and other educational agencies within the correctional facilities.

Program services include basic academic instruction with an emphasis on literacy skills. Academic instruction also prepares students for the General Education Development (G.E.D.) examination. Students passing this examination are awarded Maryland high school diplomas.

EDUCATION COORDINATING COUNCIL FOR CORRECTIONAL INSTITUTIONS

Chairperson: Nancy S. Grasmick, Ph.D., State Superintendent of Schools
(410) 333-2251

The Education Coordinating Council for Correctional Institutions was created in 1975 to develop educational programs in each correctional institution within the Division of Correction (Chapter 539, Acts of 1975).

The Council has four ex officio members, and one public member appointed to a four-year term by the Governor. The State Department of Education provides technical and clerical assistance to the Council. While under the jurisdiction of the Department of Public Safety and Correctional Services, the Council is within the State Department of Education for budgetary and administrative purposes (Code Education Article, secs. 22-101 through 22-104).