

Annual Report of Maryland Energy Financing Administration to Governor & General Assembly due Dec. 1.
Annual Report of Maryland Industrial Development Financing Authority to Governor, General Assembly, & chairperson of Joint Budget & Audit Committee.

Annual Report of Maryland Small Business Development Financing Authority to Governor.

Annual Report of Maryland Small Business Development Financing Authority to General Assembly on Equity Participation Investment Program due Jan. 1.

Annual Report of Private Sector Advisory Council to Governor & General Assembly due Dec. 1.

Quarterly Report to Secretary of Personnel on part-time positions.

Quarterly Report of Maryland Small Business Development Financing Authority to Senate Budget & Taxation

Committee, Senate Finance Committee, House Appropriations Committee, & House Economic Matters Committee.

Quarterly Report of Partnership for Work Force Quality Advisory Board to Work Force Investment Board.

Semi-annual Report to General Assembly on recipients & use of discretionary grant programs.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (38.01.00.01)

FY1994 appropriation \$3,916,179

FY1994 authorized positions 59

Mark L. Wasserman, *Secretary of Economic & Employment Development* (410) 333-6901
 Mitchell Horowitz, *Technology Advisor* (410) 333-6901

FEDERAL FACILITIES & TECHNOLOGY

Marsha R. B. Schachtel, *Director* (410) 333-6901

DEPUTY SECRETARY

Joel G. Lee (410) 333-6903

PRINCIPAL COUNSEL

Laila K. Atallah (410) 333-4813

OFFICE OF LEGISLATIVE LIAISON

Audrey Randell, *Director* (410) 333-6913

OFFICE OF PUBLIC INFORMATION

Jane Howard, *Director* (410) 333-6917

OFFICE OF PROGRAM ANALYSIS & AUDIT

Robert G. Schult, *Director* (410) 333-5165

OFFICE OF EQUAL OPPORTUNITY

Dale J. Webb, *Director* (410) 333-6626

OFFICE OF RESEARCH

Robert N. Schoeplein, *Director* (410) 333-6947

DIVISION OF ADMINISTRATION (38.02.00.01)

FY1994 appropriation \$8,400,883

FY1994 authorized positions 166

Joseph D. Burruss, Jr., *Assistant Secretary for Administration* (410) 333-7915

OFFICE OF FINANCE

Merle H. Baile, Jr., *Director* (410) 333-7718

OFFICE OF INFORMATION SERVICES

Joseph Distinti, *Director* (410) 333-7233

OFFICE OF GENERAL SERVICES

John R. Miller, *Director* (410) 333-5048

OFFICE OF PERSONNEL & TRAINING

Charles E. Billings, *Director* (410) 333-7720

OFFICE OF CONTRACTS & PROCUREMENT

JoAnn Wright, *Director* (410) 333-5094

OFFICE OF LABOR MARKET ANALYSIS & INFORMATION

Patrick Arnold, *Director* (410) 333-5000

DIVISION OF BUSINESS RESOURCES (38.10.00.01)

FY1994 appropriation \$9,118,378

FY1994 authorized positions 36

Audrey S. Theis, Ph.D., *Assistant Secretary for Business Resources* (410) 333-1036

ADVISORY COMMITTEE ON

MANUFACTURING

Staff: Audrey S. Theis, Ph.D.

. (410) 333-1036

Mitchell Horowitz (410) 333-6901

Appointed by Governor: Shaila R. Aery, Ed.D.; William H. Amoss; Robert Barnes; Richard F. Bebee, Ph.D.; Noel Buterbaugh; Mel Carlson; Paul J. Coughlin, Jr.; Roger Dandridge; J. Alexander Doyle; Edward N. Evans; William A. Fogle, Jr.; Susan J. Ganz; Nancy S. Grasmick, Ph.D.; Ronald A. Guns; Warren R. Hartenstine; Woodrow Hawbecker; Raymond Haysbert; Raymond Hein; Donald P. Hutchinson; Louise Kelly; William E. Kirwan, Ph.D.; Louis H. Kistner; Dr. Leslie Levine; Edward Ludwig; Kenneth E. Mannella; Charles F. Mansur; American Joe Miedusiewski; Robert L. Miodunski; John C. Nichols; Carmen Papale; Robert Perciasepe; Dr. Theodore Pochler; Howard P. Rawlings; Earl S. Richardson, Ed.D.; John N. Robinson; Jean Schappet; Leonard Schwab; James C. Simpson; Dr. Martha A. Smith; Casper R. Taylor, Jr.; Mark L. Wasserman; H. K. Norman Wolske; Donald Woodriddle; Irka S. Zazulak; one vacancy.

BUSINESS ASSISTANCE

FY1994 appropriation \$4,872,922

FY1994 authorized positions 18

Alan Kutz, *Executive Director* (410) 333-6975

MARYLAND INDUSTRIAL TRAINING PROGRAM

Vacancy, *Supervisor* (410) 333-6975

PARTNERSHIP FOR WORK FORCE QUALITY ADVISORY BOARD

Vacancy, *Chairperson* (410) 333-6975

Appointed by Governor (who names chair), with advice of Secretary of Economic & Employment Development & Chairperson of Work Force Investment Board: John F. Wood, Jr., 1993; Amy S. Coleman, 1994; Katharine M. Oliver, 1994; John Powers, 1994; Larry E. Vinck, 1994; H. K. Norman Wolske, 1994; Irka S. Zazulak, 1994; Shaila R. Aery, Ed.D., 1995; J. Alexander Doyle, 1995; Susan J. Ganz, 1995; William P. Kaczorowski, 1995; Charles M. Blackburn II, 1996; Paul Richards, 1996; two vacancies.