

**GOVERNOR'S COORDINATING OFFICES**

The Governor's Coordinating Offices include the Chesapeake Bay Communications Coordinating Office; the Governor's Subcabinet for Children, Youth, and Families; the Office for Children, Youth, and Families; the Office for Individuals with Disabilities; the Office of Justice Administration; the Office of Minority Affairs; and the Office on Volunteerism.

**CHESAPEAKE BAY COMMUNICATIONS COORDINATING OFFICE**

Thomas W. Burke, *Director*  
Barbara Knisely, *Deputy Director*

State House  
Annapolis, MD 21401 (410) 974-5300

**BUDGET (CODE 23.01.05.12)**

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$210,092	\$157,796	\$168,483
Total Funds	\$210,092	\$157,796	\$168,483
<b>Staff</b>			
Authorized	3	3	3
Contractual (FTE)	0	0	
Total Staff	3	3	

**ORGANIZATIONAL STRUCTURE**

- DIRECTOR**  
Thomas W. Burke (410) 974-5300
- DEPUTY DIRECTOR**  
Barbara Knisely (410) 974-5300
- SPECIAL EVENTS & PROMOTIONS**  
Jodi Stevenson, *Coordinator* (410) 974-5300

The Chesapeake Bay Communications Coordinating Office was created by the Governor in November 1988 to promote public education and citizen involvement in the restoration of Chesapeake Bay (Executive Order 01.01.1988.16). To increase cooperation and reduce duplication of programs and materials used to teach people about the Bay, the Office coordinates Bay-related work of State government agencies.

The Office organizes a variety of education programs, including the State's Party on the Bay celebration each August, and raises funds from the private sector in order to sponsor educational, Bay-related events and activities. The annual Chesapeake Bay Bridge Walk held each May is coordinated by the Office, as is an annual volunteer cleanup day, Give a Day for the Bay. The Office developed and now markets the State's license plate campaign—*Treasure the Chesapeake*. The Office also produces the State's annual report on progress made in the Bay restoration.

Appointed by the Governor, the Director chairs the Communications Subcommittee of the Chesapeake Bay Program.

**GOVERNOR'S SUBCABINET FOR CHILDREN, YOUTH, & FAMILIES**

*Chairperson:* Nancy S. Grasmick, Ph.D., State Superintendent of Schools, & Special Secretary for Children, Youth, & Families

*Ex officio:* Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Diane K. Ebberts, Director, Office for Individuals with Disabilities.

(410) 225-4160

**MANDATED REPORTS**

*Annual Report to Governor due Oct. 1.*

The Governor's Subcabinet for Children, Youth, and Families was formed by the Governor in 1987 as the Subcabinet for Children and Youth. It received its present name in 1990. Established by statute in 1993, the Subcabinet examines and works to improve the structure and organization of Maryland's system of services to children, youth, and families (Chapter 556, Acts of 1993; Code 1957, Art. 49D, sec. 4.1).

The Special Secretary for Children, Youth, and Families chairs the Subcabinet. The Office for Children, Youth, and Families serves as staff to the Subcabinet.

**IMPLEMENTATION COMMITTEE [FOR PLAN TO END PLACEMENT OF CHILDREN WITH SPECIAL NEEDS OUTSIDE MARYLAND]**

- Linda M. Heisner, *Co-Chairperson*  
(410) 333-0208
- Richard J. Steinke, *Co-Chairperson*  
(410) 333-2491

The Implementation Committee, also known as the House Bill 1055/Senate Bill 588 Implementation Committee was formed by the Governor's Subcabinet for Children, Youth, and Families in 1993. The Committee is to implement a plan to end placement of children with special needs outside Maryland. The plan was called for in House Bill 1055 and Senate Bill 588 which were enacted in 1992 (Chapter 264, Acts of 1992).