

Wicomico County
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 P.O. Box 39
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DEPUTY SECRETARY FOR PROGRAMS

Elizabeth Bobo, *Deputy Secretary for Programs*
 333-0003

The Deputy Secretary for Programs oversees the major programs of the Department. In conjunction with local departments of social services, these programs are carried out by three administrations: Social Services, Income Maintenance, and Community Services.

SOCIAL SERVICES ADMINISTRATION

Charlotte King, *Executive Director*
 Diane Gordy, *Deputy Executive Director*

311 W. Saratoga St.
 Baltimore, MD 21201 333-0102

The Social Services Administration originated as the Board of State Aid and Charities in 1900 (Chapter 679, Acts of 1900). In 1939, the Board was replaced by the State Department of Public Welfare (Chapter 99, Acts of 1939). The General Assembly in 1967 modernized the law, conforming it with practice and clarifying responsibilities of the boards and directors of the State and local departments (Chapter 148, Acts of 1967). The Department was renamed the Department of Social Services in 1968 (Chapter 702, Acts of 1968). In 1970, it became the Social Services Administration (Chapter 96, Acts of 1970).

The Social Services Administration is the central coordinating and directing agency of all social services in the State (Code 1957, Art. 41, sec. 6-106). These include adoption, foster care, protective services to children and families, child day care services, homemaker services and community home aides, and services to families with children and single parents. To administer these services, the Administration is organized into four Offices: Child Welfare Services, Family and Child Development Services, Program Support, and Administrative Support Services.

The Social Services Administration develops and coordinates services, determines what factors contribute to social and family problems, and recom-

mends ways to address those problems. In carrying out these responsibilities, the Administration calls upon local social services departments for leadership within their communities and for participation in statewide programs. Baltimore City and each county have a local department of social services. The director of the local department administers social services locally subject to the supervision, direction, and control of the State Administration.

The Social Services Administration supervises all public and private institutions that have the care, custody, or control of dependent, abandoned, or neglected children, except those placed under supervision of another agency. It licenses agencies and institutions having the care and custody of minors and registers private homes giving day care services to children. The Administration maintains a central registry of reported child abuse cases.

The Executive Director of Social Services is appointed by the Secretary of Human Resources with the Governor's approval (Code 1957, Art. 88A, sec. 2).

In each county, the local department of social services has a nine-member board of social services. Board members are appointed to three-year terms by the local governing authority. One member is a member of the local governing body, designated to serve ex officio. In Baltimore City, the board is called the social services commission. The Mayor appoints its members to six-year terms. The Mayor and the Commissioner of Health serve ex officio (Code 1957, Art. 88A, secs. 1, 2, 4, 14, 14A).

OFFICE OF CHILD WELFARE SERVICES
 Linda M. Heisner, *Director*
 333-0208

Created in 1980, the Office of Child Welfare Services provides rehabilitative services to children who are in crisis or who have been removed from the home of their parents. The Office works to restore such children to their homes.

OFFICE OF FAMILY & CHILD DEVELOPMENT SERVICES
 Sondra M. Jackson, *Acting Director*
 333-0175

The Office of Family and Child Development Services was established in 1987 to focus the Department's effort to strengthen families and attack welfare dependency.

OFFICE OF PROGRAM SUPPORT
 Vacancy, *Director*
 333-0184

Formed in 1980, the Office of Program Support provides technical, automation, statistical and monitoring functions that are vital to the Administration's varied programs.