
OFFICE OF THE SECRETARY

The Secretary of Housing and Community Development is chief executive officer of the Department. Appointed by the Governor with Senate advice and consent, the Secretary sets policy, promulgates rules and regulations, and determines the strategies to fulfill the Department's mandate. The Secretary is responsible for the budget of the Department and the budgets of the boards, commissions, and offices under its jurisdiction.

The Secretary is assisted in administering the Department by the Deputy Secretary. The Deputy Secretary is appointed by the Secretary with the approval of the Governor.

MARYLAND HOUSING POLICY COMMISSION

Thomas R. Hobbs, *Chairperson*, 1991
Mark Sissman, *Vice-Chairperson*, 1991

Appointed by Governor (who also designates chair & vice-chair): Dana M. Jones, 1991; Anna M. Long, 1991; Sylvia V. Canon, 1992; Anne L. Gormer, 1992; Elmer E. Horsey, 1992; Robert L. Mitchell, 1992; Margaret Allen, 1993; Roland H. Brown, Sr., 1993; Cleoda R. Walker, 1993; Thomas S. Bozzuto, 1994; Paul K. Casey, 1994; James I. Humphrey, Jr., 1994; Edward F. Sharp, 1994.

Nonvoting members: Julian L. Lapidés, designee of Senate President; Howard P. Rawlings, designee of House Speaker.

Staff: Valerie Montague

100 Community Place
Crownsville, MD 21032 514-7170

Created in 1983, the Maryland Housing Policy Commission helps the Secretary of Housing and Community Development identify ways to increase housing supply and ownership opportunities for people of low and moderate income (Chapter 668, Acts of 1983).

The Commission develops, adopts, and annually updates the State Housing Plan, issues a policy and needs statement, and assesses their implementation. The Commission recommends to the Secretary innovative programs to build, finance, insure, and manage housing for families, elderly citizens, and others inadequately served by the private market. It also assists the Secretary, through a public information service, to bring available housing resources to the attention of those in need.

As an advocate of the housing needs of low and moderate income people, the Commission testifies before federal agencies, Congress, and the General Assembly. It also encourages and aids local governments cooperatively to solve common housing problems.

The Commission's fifteen members are appointed by the Governor to four-year terms. The President of the Senate and Speaker of the House of Delegates, or their designees, serve as nonvoting members. The chairperson and vice-chairperson are designated by the Governor (Code 1957, Art. 83B, secs. 8-101 through 8-105).

ADVISORY COUNCIL ON LANDLORD-TENANT AFFAIRS

Appointed by Governor (who also designates chair): not yet appointed

Ex officio: Jacqueline H. Rogers, Secretary of Housing & Community Development; Carolyn W. Colvin, Secretary of Human Resources; William A. Fogle, Jr., Secretary of Licensing & Regulation; Rosalie S. Abrams, Director on Aging.

Staff: Robert P. Goodman

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The Governor established the Advisory Council on Landlord-Tenant Affairs within the Department of Housing and Community Development in 1990 (Executive Order 01.01.1990.15). Through the Secretary of Housing and Community Development, the Council advises the Governor on landlord-tenant affairs and informs the Governor about concerns of landlords and tenants regarding State programs, policies, and legislation. The Council also recommends initiatives to promote drug-free environments in rental housing.

The Council consists of seventeen members. Eleven are appointed to four-year terms by the Governor. One member is nominated by the Senate President and one by the House Speaker. Four *ex officio* members include the Secretaries of Housing and Community Development, Human Resources, and Licensing and Regulation, as well as the Director on Aging.

DIVISION OF FINANCE

Patricia J. Payne, *Director*

100 Community Place
Crownsville, MD 21032 514-7100

The Division of Finance oversees the financial management of the Department. The Division provides advice and technical support in fiscal matters to the Department's senior program directors and managers of the various operating units. The Division accounts for Department expenditures and revenues; manages the capital and operating budgets; processes contracts, purchasing and procurement requests; maintains the Department's automated budgetary accounting system; and provides financial analytical review and audit services.