

panies are required to notify the Motor Vehicle Administration of terminations or lapses of liability insurance policies that occur within the policy's first six months. The Division, on a random sample basis, verifies the coverage of at least 10 percent of registered vehicle owners. Vehicle tags are suspended for those motorists who fail to present the required evidence of insurance.

The Division receives motor vehicle accident reports from motorists involved in accidents that have resulted in personal injury or property damage in excess of \$100 and that have not been investigated by police authorities. Persons who fail to satisfy judgments arising from uninsured motor vehicle accidents have their driving and registration privileges suspended by the Division.

#### DRIVER SERVICES

Melvin Holmes, *Associate Administrator* 768-7689

Driver Services is responsible for three Divisions: Licensing and School Vehicle Safety; Driver Control and Records; and Administrative Adjudication.

#### DIVISION OF LICENSING AND SCHOOL VEHICLE SAFETY

Howard McClanathan, *Director*

6601 Ritchie Highway, N.E., Room 207  
Glen Burnie, MD 21062 768-7256

The Division of Licensing and School Vehicle Safety is responsible for conducting examinations of all new drivers and renewing motor vehicle operators' licenses.

Examinations test for vision, knowledge of motor vehicle laws, and ability to operate a motor vehicle safely. Licensees also must meet age requirements.

Maryland licenses are classified according to the type of vehicle the driver will operate. The five kinds of licenses are:

*Class A*—required to operate tractor-trailers;

*Class B*—required to operate trucks over 20,000 pounds gross weight;

*Class C*—required to operate buses;

*Class D*—required to operate automobiles, station wagons, and trucks up to 20,000 pounds gross weight; and

*Class E*—required to operate motorcycles.

Examinations are held at the Motor Vehicle Administration Headquarters in Glen Burnie and at regional offices in Annapolis, Baltimore City, Chesapeake City, Cumberland, Easton, Gaithersburg, Hagerstown, Largo, Salisbury, and Waldorf. Exam-

ining and licensing teams also conduct driver examinations at fourteen other locations throughout the State.

The Division also administers the Commercial Drivers License Programs and ensures that each school bus is inspected for safety three times a year.

#### DIVISION OF DRIVER CONTROL AND RECORDS

Victoria D. Whitlock, *Director*

6601 Ritchie Highway, N.E., Room 124  
Glen Burnie, MD 21062 768-7681

The Division of Driver Control and Records oversees three programs: Driver Review and Reinstatement, Driver Improvement, and Alcohol Education. The Division also is assisted by the Medical Advisory Board.

The Driver Review and Reinstatement Program helps rehabilitate unsafe drivers and identify persons who demonstrate dangerous attitudes about driving. Based on hearings held for errant drivers, license reviewers recommend administrative action regarding an individual's driving privileges. The Driver Improvement Program was established in 1962 to improve the attitudes of problem drivers. It consists of weekly sessions held for four weeks at one of MVA's full service offices. The Alcohol Education Program is a course for first offender social drinkers charged with alcohol-related offenses. It consists of weekly sessions held for six weeks.

The Division suspends the driving privileges of individuals who fail to appear in court after receiving a motor vehicle citation. The Division also distributes citation books to law enforcement officers and accounts for citations issued.

Within the Division are the Central License File and the Case History Files. Certified copies of driving records are available from the Division.

#### MEDICAL ADVISORY BOARD

*Chairperson:*

Alexander N. Doudoumopoulos, M.D.

Mary Mende, *Supervisor*

768-7803

The Division of Driver Control and Records is aided by the Medical Advisory Board. Appointed by the Motor Vehicle Administrator, the Board consists of twenty-five physicians who advise the Administrator on medical aspects of driver licensing. Whenever an individual's physical or mental condition may affect driving ability, the Administrator relies on the Board for professional guidance.

#### DIVISION OF ADMINISTRATIVE ADJUDICATION

Valerie Serio, *Director*

6601 Ritchie Highway, N.E., Room 227  
Glen Burnie, MD 21062 768-7522