

## DIVISION OF EMPLOYMENT AND TRAINING

Charles Middlebrooks, *Assistant Secretary*

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Baltimore, MD 21201 333-5070  
TTY for Deaf: 333-5518

The Division of Employment and Training originated in 1983 as the Department of Employment and Training (Chapter 64, Acts of 1983). In 1987, the Department of Employment and Training was abolished and its functions were assigned to the Division of Employment and Training within the Department of Economic and Employment Development (Chapter 311, Acts of 1987).

The Division coordinates the State's public and private resources for employment and job training (Code 1957, Art. 83A, secs. 3-101 through 3-408).

### STATE ADVISORY COUNCIL

*Chairperson:* William R. Bowman, Ph.D., 1990

Appointed by Secretary of Economic & Employment Development: Samuel W. Christine III, 1989; Homer E. Favor, Ph.D., 1989; Edward Gorman, 1989; Edward A. Mohler, 1989; Philip H. Van Gelder, 1989; Ronald L. Adler, 1991; *two vacancies.*

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The State Advisory Council, also known as the Unemployment Insurance Advisory Council, helps the Secretary of Economic and Employment Development formulate policies and resolve problems concerning administration of the Unemployment Insurance Law. The Secretary of Economic and Employment Development appoints the Council, which consists of an equal number of employer and employee representatives and as many public members as needed (Code 1957, Art. 95A, sec. 12).

### BOARD OF APPEALS

*Chairperson:* Thomas W. Keech, 1993

Appointed by Secretary of Economic & Employment Development with Governor's approval: Donna P. Watts, 1989; Hazel A. Warnick, 1991.

Paul Zimmerman, *Appeals Counsel*

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The Board of Appeals, also known as the Unemployment Insurance Board of Appeals, hears appeals on claims for unemployment insurance benefits. It also hears appeals that arise under the tax provisions of the Unemployment Insurance Law and other matters that require appellate adju-

dication, such as appeals associated with the Migrant and Seasonal Farm Worker Program.

Under the Board's jurisdiction is the Appeals Division. The Division conducts hearings on all claimants' or employers' appeals from unemployment insurance claims determinations in the Department's local offices. Claimants may appeal determinations disqualifying them for benefits, and employers may appeal determinations allowing benefits. An appeals referee hears all such appeals. Any aggrieved party may appeal to the Board. Final appellate recourse is to the courts of Maryland.

The Board's three members are appointed for six-year terms by the Secretary of Economic and Employment Development with the approval of the Governor (Code 1957, Art. 95A, secs. 7, 11).

## OFFICE OF EMPLOYMENT TRAINING

Audrey Theis, *Director*

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The Office of Employment Training, formerly the Job Training and Placement Division, conducts programs authorized by the federal Job Training Partnership Act. Under the federal Act, the State administers employment and training programs operated within Maryland for economically disadvantaged adults and youth, and dislocated workers. Programs encompass vocational training, counseling, and on-the-job training, as well as summer programs for youth. They also include those operated by local service delivery areas/private industry councils (SDA/PIC).

In accordance with federal law, the Governor designated ten local service delivery areas, which consist of a county or group of counties. Each area has a private industry council that decides what particular employment and training services are needed in its area. Appointed by local government, the private industry councils consist of representatives of community colleges, local government, private industry, and State agencies.

## MARYLAND INDUSTRIAL TRAINING PROGRAM

1100 N. Eutaw St.  
Baltimore, MD 21201 333-5718

The Maryland Industrial Training Program (MITP) seeks to enhance training programs for new and expanding industries locating in Maryland. Establishing a new industry in the State or expanding one requires a trained workforce. MITP provides a program tailored to help recruit, select, and train personnel according to company needs and specifications. The Program may be used to encourage plant location in the State and to retain existing industries.