

Planning Data maintains statistical data from the U.S. Bureau of the Census and other information sources. The data covered include such areas as: population, housing, employment, income, and education. The office also operates the Maryland Automated Geographic Information (MAGI) System, a computerized system that has geographically grid-referenced data on the physical and cultural attributes of the State.

**COMPREHENSIVE STATE PLANNING**

Roland English, *Director* 225-4550

Comprehensive State Planning prepares studies and plans for the State's development. Special attention is accorded land use and growth, agriculture and forest preservation, restoration and protection of the Chesapeake Bay, outdoor open space and recreation planning, and implementation of the Patuxent River Policy Plan.

**LOCAL PLANNING ASSISTANCE**

Scribner H. Sheafor, *Director* 225-4550

Local Planning Assistance reviews and coordinates plans and programs of local governments and State agencies. Local Planning Assistance also intervenes in land use proceedings of substantial interest, and analyzes municipal annexation proposals.

Four regional offices maintain liaison with and provide technical assistance to local governments and planning organizations. The offices are located in Centreville, Cumberland, Salisbury, and Charlotte Hall.

**STATE CLEARINGHOUSE FOR INTERGOVERNMENTAL ASSISTANCE**

Mary J. Abrams, *Director* 225-4490

Formerly within the Department of State Planning, the State Clearinghouse for Intergovernmental Assistance was transferred to the Office of Planning in 1989. The Clearinghouse facilitates intergovernmental review and coordination of applications for financial assistance, direct federal development programs, draft environmental impact statements, nominations to the National Register of Historic Places, State plans requiring gubernatorial review, and certain specified applications for State assistance.

The Clearinghouse has been designated as the State's single point of contact for federal agencies and serves as the point of dissemination for notices and announcements of proposed federal and some State actions. The Clearinghouse transmits the views of Maryland public officials to federal agencies, facilitates resolution of disputes, and formulates a single recommended course of action. The

Clearinghouse also recommends the disposition of State excess and federal surplus real property.

The Clearinghouse publishes the *Inventory of State-Owned Real Property*, the *Catalog of State Assistance Programs*, quarterly and annual reports of federal financial assistance awards, and the weekly *Intergovernmental Monitor*, which lists proposed federal and State actions.

**OFFICE ON VOLUNTEERISM**

Andrea Vernot, *Director*

301 W. Preston St., Rm. 1566A  
Baltimore, MD 21201 225-4496

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Budget Code 23.01.05.05	
FY1989 Total Appropriation .....	\$273,445
General Funds .....	\$273,445
FY1989 Total Authorized Positions .....	4

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Created in 1986, the Office on Volunteerism provides support for volunteer programs in public and private agencies throughout Maryland (Chapter 13, Acts of 1986). The Office provides information and referral services to individuals and program staff; sponsors conferences and workshops for administrators, staff, and volunteers; and coordinates recognition events and award ceremonies.

The Office maintains liaison with national volunteer groups and with other state offices on volunteerism to collect and disseminate information on state and federal legislation and volunteer program development.

The Office is headed by a Director, appointed by the Governor.

The Office administers the Maryland Service Corps Program and the Maryland Executive Fellows Program (Code State Government Article, secs. 9-1301 through 9-1310).

**GOVERNOR'S VOLUNTEER COUNCIL**

*Chairperson:* George V. McGowan, 1991

Appointed by Governor: Dolores J. Bail, 1988; Alan S. Cooper, 1988; Joseph Martin Townsley, Sr., 1988; Shoshana S. Cardin, 1989; Charles Clabaugh, 1989; Brenda B. Lipitz, 1989; Charles M. Ross, 1989; Mona Wood, 1989; Timothy D. Armbruster, 1990; W. Bruce Quackenbush, 1990; Rabbi Murray Saltzman, 1990; Thomas H. Sherlock, 1990; Mary Agnus Smith, 1990; John George Braskey, 1991; Anne R. Prange, 1991; James E. Harvey, 1992; *four vacancies.*

*Ex officio:* Adele Wilzack, *Secretary of Health & Mental Hygiene*; Ruth Massinga, *Secretary of Human Resources*; Jacqueline H. Rogers, *Secretary*