

The Commission consists of seven members appointed for four-year terms by the Governor with the advice of the Secretary of Public Safety and Correctional Services. At least two members are lawyers qualified to practice law in the State, and at least two are persons of knowledge and experience in one or more of the fields under the jurisdiction of the Department. The Governor designates the chairperson with the advice of the Secretary of Public Safety and Correctional Services. The Secretary, with the advice of the Commission and approval of the Governor, appoints the Executive Director (Code 1957, Art. 41, sec. 4-1104).

SUNDRY CLAIMS BOARD

Chairperson: J. Basil Wisner, *designee of Comptroller of the Treasury*

H. Louis Stettler III, *Secretary of Budget and Fiscal Planning*; Alice Mahoney, *designee of Secretary of Public Safety and Correctional Services*.

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The Sundry Claims Board was established in 1961 (Chapter 440, Acts of 1961). The Board administers claims filed by any prisoner who has been injured in the course of employment while working for compensation in the Patuxent Institution, the Maryland Penitentiary, the Maryland House of Correction, or any other institution under the supervision of the Division of Correction.

The Board consists of three ex officio members or their designees. The Governor designates the chairperson and secretary (Code 1957, Art. 41, sec. 188A).

DIVISION OF PAROLE AND PROBATION

William J. DeVance, *Director*

Dr. Donald Atkinson, *Executive Assistant Director*

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The Division of Parole and Probation was originally created in 1939 to administer State parole and probation laws (Chapter 406, Acts of 1939). In 1953, the Division was renamed the Department of Parole and Probation (Chapter 653, Acts

of 1953). The Division was reorganized in 1968 with the creation of a Division of Parole and Probation separate from the Board of Parole (Chapter 457, Acts of 1968). In 1970, the Division adopted its present name (Chapter 401, Acts of 1970).

The Director of the Division of Parole and Probation is the head of the agency. The Director is appointed by the Secretary of Public Safety and Correctional Services, with the approval of the Governor and the advice and consent of the Senate, and serves at the pleasure of the Secretary.

The Division supervises the conduct of parolees and adult probationers. It regularly informs the Maryland Parole Commission of parolees' activities and notifies the District or Circuit Courts of probationers' activities. The Division recommends, at its discretion, that the Commission issue warrants for the retaking of parolees charged with violation of parole. Warrants are also requested from the courts for the apprehension of probationers charged with violation of the conditions of their probation.

The Division uses a case management system that classifies offenders based upon their risk of continued criminal activity and their need for services. Services to clients include counseling, casework, diagnosis of substance abuse and other problems, and referrals to community treatment programs. The Division also uses citizen volunteers to help counsel and supervise parolees and probationers.

The Division conducts various types of investigations, when requested, for the courts of Maryland, the Parole Commission, and the Office of the Governor. Unless otherwise ordered, a presentence investigation is completed for the court when the sentencing of a defendant convicted of felony in a Circuit Court may result in the defendant being remanded to the jurisdiction of the Division of Correction or referred to Patuxent Institution. When requested by the Governor or his designee, the Division conducts investigations and prepares reports on persons who apply for pardon, commutation of sentence, or clemency. Investigations are conducted for the Parole Commission to aid them in determining whether parole should be granted. The Division also investigates the home and employment proposals of parolees and probationers from other states who want to live in Maryland under the Uniform Out-of-State Parolee Supervision Act, and at the direction of the Court of Special Appeals, investigates, reports, and makes recommendations regarding applications for review of criminal sentences.