

Division examines, tests, and evaluates requests for appropriations by all operating units of State government.

The Division studies and makes appropriate recommendations on financial, revenue, and fiscal matters that affect the current State budget, including budget amendments, and on projected budgetary requirements. It considers the administration, organization, staffing, duties, and responsibilities of State agencies to detect any duplication or overlapping of work, duties, or functions.

Professional personnel of the Division are assigned certain areas of State government. They study and analyze budget requests, historical data, and other information involving State agencies within their assigned areas and make appropriate recommendations for adjustments.

The Division also enforces numerous laws and regulations that ensure economical and efficient use of State funds, personnel, equipment (including State-owned motor vehicles), and other resources (State Finance and Procurement Article, secs. 7-101 through 7-404, secs. 3-201 through 3-503).

DIVISION OF MANAGEMENT ANALYSIS AND AUDITS

John C. DuChes, *Chief*

Goldstein Treasury Building
60 Calvert St.
Annapolis 21401

Telephone: 974-2191

The Division of Management Analysis and Audits conducts management studies, performance audits, and program analyses of the various State agencies and programs. In addition, the Division provides technical assistance to State agencies in management, planning, program evaluation, and systems development (State Finance and Procurement Article, secs. 7-101 through 7-121, secs. 3-501 through 3-503).

DIVISION OF MANAGEMENT INFORMATION SYSTEMS

Robert M. Bassford, *Director*

Goldstein Treasury Building
60 Calvert St.
Annapolis 21401

Telephone: 974-2280

The Division of Management Information Services is responsible for the coordination and planning of automated information processing, and for management control of State information processing resources. The Division manages and develops State Information Processing according to a State Master Plan and by review and approval of the Information Processing Master Plans of the various departments and agencies (State Finance and Procurement Article, secs. 3-401 through 3-405).