

Located in the Office of the Secretary, the Office of Policy Analysis and Program Evaluation is responsible for policy analysis and evaluation required within the Department. The Office analyzes and designs department-wide initiatives and conducts technical analyses needed to address departmental, gubernatorial, or legislative concerns. It provides evaluation and other support services for policy decisions on direction, policy coordination, legislative and budget requests, and design of innovative options and program alternatives. The Office also is responsible for the Center for Health Statistics.

CENTER FOR HEALTH STATISTICS

Jean Warthen, Ph.D., *Director*

Telephone: 383-2850

The Center for Health Statistics publishes annual vital statistics and population estimates for the State. To highlight significant trends and findings, the Center analyzes and reports annually on the health status of Maryland residents. It provides statistical analysis to support departmental priorities and specialized statistical advice to programs on studies and systems development. The Center publishes annual and special reports on these topics.

OFFICE OF COMMUNITY RELATIONS

Michael R. Carter, *Director*

201 W. Preston St.
Baltimore 21201

Telephone: 383-2604

Under Title VII of the federal Civil Rights Act of 1964, the Office of Community Relations is responsible for Department minority community relations activities. It ensures that equal employment opportunity is provided in accordance with State and federal directives.

OFFICE OF HEARINGS

William F. Clark, *Chief*

300 W. Preston St.
Baltimore 21201

Telephone: 383-2716

The Office of Hearings provides a central hearing office where persons may appeal administrative decisions. It assures such persons an independent, fair, and impartial hearing from which recommendations are made to the Secretary for action. The Office conducts quasi-judicial hearings affecting all organizational components of the Department,

local health offices, and various institutions on a statewide basis.

OFFICE OF REGULATIONS COORDINATION

Harry W. Langmead, *Regulations Coordinator*

201 W. Preston St.
Baltimore 21201

Telephone: 383-2964

The Office of Regulations Coordination provides a central clearinghouse for health regulations. Here, regulations are reviewed and revised under the Secretary's authority (Code 1957, Art. 41, sec. 206(k)). The Office provides technical assistance to the administrative units of the Department.

ASSISTANT SECRETARY FOR MEDICAL CARE PROGRAMS

Douglas H. Morgan, *Assistant Secretary*

201 W. Preston St.
Baltimore 21201

Telephone: 383-6327

The Assistant Secretary for Medical Care Programs plans, directs, and evaluates the State/federal Medical Assistance Program.

The Medical Assistance Program, also known as Medicaid, provides access to health care services for categorically and medically needy residents throughout Maryland. Health care services include hospital inpatient and outpatient services, laboratory and X-ray services, nursing facility services, physician services, and home health care services. Additional health care services are available as indicated in the Medical Assistance State Plan. The Program is implemented by the Policy, Compliance, and Operations Administrations.

Health care expenses of the Program are federally matched on a 50/50 basis for approximately 90 percent of the recipients. For the remaining 10 percent, Program services are funded totally by State and local funds (Code Health-General Article, secs. 15-101 through 15-128).

POLICY ADMINISTRATION

Charles C. Putnam, *Director*

300 W. Preston St.
Baltimore 21201

Telephone: 383-6339

The Policy Administration reviews and develops Medicaid policies and regulations that establish eligibility criteria, define services, detail coverage, specify limitations, and determine reimbursement