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L. Thelma Cook, *Director*

Apprenticeship Information Center
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The former Department of Employment Security established an Apprenticeship Information Center in 1964 under the direction of the U.S. Department of Labor, Bureau of Apprenticeship and Training. In conjunction with the opening, the Governor and the Mayor of Baltimore City jointly appointed a Citizens Advisory Committee. The Governor reactivated the Committee in 1970 as the Apprenticeship Information Center Advisory Committee.

The Committee reviews laws and official decisions that effect the apprenticeship system. It also promotes employment opportunities for youth as apprentices, consults and advises groups concerning apprenticeship, and advises and assists in problem areas where there is resistance to equal opportunity practices. The Committee promotes the establishment of formal apprenticeship programs, and studies ways and means of encouraging and accelerating apprenticeship job opportunities.

Appointed by the Governor, the Committee consists of representatives from employer groups, labor, minorities, the general public, and State and local government.

UNEMPLOYMENT INSURANCE ADMINISTRATION

Joel G. Lee, *Assistant Secretary*

Maurice C. Ashley, *Director*

1100 N. Eutaw St.
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The Unemployment Insurance Administration supervises the Unemployment Insurance Program carried out by local offices. The Administration also collects contributions from employers covered by the Maryland Unemployment Insurance Law, collects quarterly wage information on covered employees, determines weekly benefit amounts in accordance with this wage information, and issues benefit checks to eligible claimants. It reviews

benefit payments to determine if any were improperly made, recovers improper payments, and pays benefits to individuals who formerly worked in Maryland but now reside in other states. As provided by reciprocal interstate agreement, the Administration also collects Maryland residents' claims against employers in other states.

By an experience rating system, the Unemployment Insurance Law allows a reduced contribution for employers who maintain steady employment. All funds collected under the law are deposited with the federal Treasury for the credit of the Unemployment Insurance Trust Fund of Maryland and may be used only for the payment of benefits.

Four divisions make up the Administration. The Appeals Division hears cases that have been appealed by claimants and employers following administrative review. The Benefits Division administers the taking and processing of claims, adjudication of ineligible claims, and fraud detection and prosecution. The Contributions Division establishes employer tax accounts and assigns rates, charges benefits, and collects taxes on each account. This division also collects all delinquent accounts and maintains the Unemployment Insurance Trust Fund. The Special Programs Division oversees interstate combined wage and federal unemployment benefit programs.

STATE ADVISORY COUNCIL

Chairperson: Harold G. Johnson, 1986

Representing the Public: Homer E. Favor, 1985;
Dr. Jerusa C. Wilson, 1987.

Representing the Employer: Samuel W. Christine III, 1985; William K. Weaver, 1985; Edward J. McNeal, 1987.

Representing the Employee: Edward Gorman, 1985; Edward A. Mohler, 1985; Philip H. Van Gelder, 1985.

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The State Advisory Council, also known as the Unemployment Insurance Advisory Council, aids the Secretary in formulating policies and resolving problems concerning the administration of the Unemployment Insurance Law. The Secretary of Employment and Training appoints the Council consisting of an equal number of public, employer, and employee representatives (Code 1957, Art. 95A, sec. 12).