

bers appointed to four-year terms by the Secretary with the approval of the Governor. The Secretary designates the chairperson and vice-chairperson (Code 1957, Art. 41, sec. 257D).

## MARYLAND ENERGY FINANCING ADMINISTRATION

Luther B. Miller, *Director*

45 Calvert St.  
Annapolis 21401 Telephone: 269-2711

Created in 1981, the Maryland Energy Financing Administration (MEFA) administers a program of financial assistance for energy conservation and solar energy projects (Chapter 497, Acts of 1981). MEFA also administers the Day Care Facilities Loan Guarantee Fund. The fund offers loan guarantees to day care providers who wish to establish or expand capacity (Code 1957, Art. 41, sec. 266LL).

## DIVISION OF ECONOMIC DEVELOPMENT

Gerald L. McDonald, *Assistant Secretary for Economic Development*

45 Calvert St.  
Annapolis 21401 Telephone: 269-3944

The Division of Economic Development has its genesis in the former Department of Economic Development (Chapter 185, Acts of 1959). In 1970, the Department of Economic and Community Development was created to reflect a broadened mandate by the Maryland General Assembly (Chapter 527, Acts of 1970). In this restructuring, the former Department became the Division of Economic Development.

The Assistant Secretary for Economic Development directs six programs in the Division: the Office of Business and Industrial Development, Maryland Industrial Training Program, Maryland Small Business Development Financing Authority, Maryland Industrial Development Financing Authority, Office of Seafood Marketing, and Office of Tourist Development. The goal of the Division is to create jobs, increase income, and generate new tax revenues. The Division acts to facilitate expansion of resident business and industry and to develop new business and industry. It also administers the Maryland Industrial Land Act (MILA), which helps local subdivisions acquire and develop land and shell buildings for industrial use.

The Division publishes reference and promotional materials and conducts advertising in national, regional, and trade publications, which detail Maryland's business and industrial advantages and opportunities, tourist attractions, and seafood delicacies.

## OFFICE OF BUSINESS AND INDUSTRIAL DEVELOPMENT

Michael S. Lofton, *Program Director*

45 Calvert St.  
Annapolis 21401 Telephone: 269-3514  
Toll free: 1-800-OK GREEN

The Office of Business and Industrial Development (BID) creates and implements an aggressive marketing program to solicit new economic activity for the State. This program provides advice and assistance to business and industry on plant location and expansion, with particular expertise in such matters as sites, buildings, labor, industrial training, taxes, and financing. BID operates international satellite offices in Brussels and Tokyo to encourage capital investment in Maryland by foreign corporations.

Also within BID is the Maryland Business Assistance Center (MBAC), which is designed to effectively inform business about State programs and services. The Center provides the business community with a direct point of contact with State government and offers professional help to companies seeking to expand in Maryland. Central to this effort is a toll-free telephone line. The Center also serves as an advocate for business in dealing with government-related issues and problems.

## MARYLAND INDUSTRIAL TRAINING PROGRAM

Ray Adcock, *Director*

45 Calvert St.  
Annapolis 21401 Telephone: 269-2631

The Maryland Industrial Training Program (MITP) seeks to enhance the growth and development of programs for new and expanding industry locating in Maryland. To establish a new industry in the State or expand an existing one requires a trained workforce to enable a company to become productive. The Maryland Industrial Training Program provides a tailored program designed to help recruit, select, and train personnel according to a company's needs and specifications. The