

## LEGISLATIVE AGENCIES

### STATE DEPARTMENT OF LEGISLATIVE REFERENCE

F. Carvel Payne, *Director*

90 State Circle  
Annapolis 21401

Telephone: 841-3865

The State Department of Legislative Reference was originally created by Chapter 565, Acts of 1906, to serve the City of Baltimore. The scope of the Department was enlarged so that it would also serve the State by Chapter 474, Acts of 1916. By Chapter 453, Acts of 1965, the State's portion of the Department was transferred to the Legislative Branch. The present Department dates its current organization from Chapter 571, Acts of 1966, which separated this Department from the department of the same name in Baltimore City.

The Department collects, compiles, and indexes information on all questions of proposed legislation. It investigates and reports on the laws of Maryland and other states at the request of the Governor, any committee or member of the General Assembly, or any State agency. At the request of a member of the General Assembly, the Department prepares or aids in the drafting of any law or resolution. Each department of State government must transmit to the Department of Legislative Reference at least two copies of each of its reports, which are used for exchange and reference purposes. The Department keeps a complete index and a complete file on all bills introduced in the General Assembly from 1918 to the present. It also keeps copies of the codes and laws of other states, and it maintains a library of books, pamphlets, reports, periodicals, and clippings on matters of current public and political interest (Code 1957, Art. 40, secs. 48-53). The Department operates through the Office of the Director and four divisions, entitled Legislative, Code Revision, Research, and Computer.

### LEGISLATIVE DIVISION

Michael I. Volk, *Principal Analyst for Bill Drafting*

841-3870

Alan F. Deanehan, *Principal Analyst for Committee Staffing*

841-3848

The Legislative Division provides several specific staff services to the General Assembly. It

drafts or reviews all bills and amendments introduced or considered by the General Assembly and staffs all standing and statutory substantive-issue committees.

In a typical year, the Division prepares over 4,500 bills and joint resolutions and over 10,000 amendments to them.

Staff from the Division provides professional services to the seven non-fiscal committees in the General Assembly (four House committees and three Senate committees). During the annual legislative session, this staff operates under the direction of the chairpersons of the committees.

### CODE REVISION DIVISION

Geoffrey D. Cant, *Director and Revisor of Statutes*  
841-3771

By Chapter 182, Acts of 1972, the Division of Statutory Revision was created within the State Department of Legislative Reference. The Division is headed and administered by a Revisor of Statutes, appointed jointly by the President of the Senate and Speaker of the House of Delegates (Code 1957, Art. 40, secs. 53A-53D).

### RESEARCH DIVISION

Lynda C. Davis, *Legislative Librarian* 841-3810

Dr. Myron H. Miller, *Legislative Research Analyst*  
841-3875

This Division is composed of two independent parts. Research analysts provide scientific and general policy analysis for the members and staff of the General Assembly. Legislative librarians provide reference and research services to the public as well. Reference materials do not circulate except to General Assembly members, their staff, and State agency personnel.

The Library collection of 38,000 volumes consists of Maryland laws and related legal materials, laws and publications of the other states, federal documents, and general reference materials. Bill status and other legislative information is provided by the Library and its Information Desk. Through the Library, the Department serves as an official depository for the publications of Maryland State agencies and for all the local codes published by county and municipal governments (Code 1957, Art. 40, sec. 53; Art. 25, sec. 32A; Art. 25A, sec. 7; Art. 25B, sec. 7, 12).