

ervation Fund, U. S. Department of the Interior. Program Open Space coordinates the acquisition and development of land for the use of all departmental agencies.

The *Land and Property Management Program* was created within the Capital Programs Administration effective July 1, 1979. This Program consists of seven projects: 1) General Direction; 2) Real Property Control and Maintenance; 3) Fair Hill Natural Resources Management Area; 4) Wye Island Resources Management Area; 5) Monocacy Natural Resources Management Area; 6) Deep Creek Lake Natural Resources Management Area; and 7) Helen Avalynne Tawes Garden.

General Direction is responsible for the overall coordination of the Land and Property Management Program, which includes the budget preparation and administration as well as the planning aspects.

The *Real Property Control and Maintenance Project* is responsible for all record keeping associated with lands owned by the Department of Natural Resources, including deeds, leases, easements, and rights-of-way. Since July 1, 1979, DNR agencies that manage land and improvements prepare maintenance schedules that are monitored by this section. This project also administers Camp Echo Lake, the Historic Survey, and the Department's position on the C & O Canal National Historical Park Advisory Commission. This program is also responsible for the management and administration of four areas: Fair Hill, Wye Island, Monocacy, and Deep Creek Lake.

The Office of Recreation and Leisure Services was created in 1974 by State legislation. The Office provides a variety of technical and advisory services to State agencies, county and municipal governments, youth-serving agencies, universities and colleges, hospitals, civic and service groups, business groups, and individuals. Assistance includes: administration, personnel referral, planning, studies, appraisals, training, operation, organization, publications, finance, legal, federal aid, maintenance, programming, development, and standards.

The Office of Recreation and Leisure Services studies and appraises recreation and leisure needs statewide. It disseminates information, cooperates in the promotion and organization of local recreation and park systems, and advises and assists agencies. The Office aids in establishing and promoting professional standards by recruiting, training, and referring recreation personnel. It also promotes leisure institutes and professional organizations and conferences in the field of

recreation and parks.

Under the Capital Programs Administration, the Office is also involved in developing a land gifts program, researching supplemental funding sources for acquisition and development, and assisting in major enterprise development projects.

The following special committees work through the Capital Program Administration:

CATOCTIN FURNACE LOCAL ADVISORY BOARD

G. Eugene Anderson, *Chairperson*

(Code Natural Resources Article, sec. 1-102(d)).

DEEP CREEK LAKE ADVISORY AND REVIEW COMMITTEE

DeCorsey E. Bolden, *Chairperson*

The Committee reviews and advises the Secretary of Natural Resources on all matters relating to the Deep Creek Lake Recreation Maintenance and Management Fund and the Deep Creek Lake Management Program (Code Natural Resources Article, sec. 5-216).

GUNPOWDER LOCAL ADVISORY BOARD

A. Louise Matzinger, *Chairperson*

The Board advises the Department on matters concerning Gunpowder Falls State Park (Code Natural Resources Article, sec. 102(d)).

HELEN AVALYNNE TAWES GARDEN ADVISORY COMMITTEE

W. Offutt Johnson, *Chairperson*

The Committee plans and develops the Tawes Garden, a barrier-free Annapolis garden which features plants characteristic of Maryland (Code Natural Resources Article, sec. 1-102(d)).

PROGRAM OPEN SPACE ALLOCATION COMMITTEE

James Clark, Jr., *Chairperson*

R. Charles Avara; Lem Kirk; Laurence Levitan; R. Clayton Mitchell; L. Clements Nixon; Lorne C. Rickert; Hugh B. Robey; *one vacancy*.