

and the forms management plans of each agency for the purpose of simplifying or eliminating unnecessary or duplicate State forms.

The Division also offers cost reimbursable microfilm services to all State agencies, including both source document and computer output microfilming.

COMMISSION ON ARTISTIC PROPERTY

Chairperson: Oden Bowie

Katharine Finney Baetjer, William S. James, Eugene W. Leake

Secretary: Dr. Edward C. Papenfuse, *State Archivist*

Robert Harold McGowan, *Curator*

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The Commission on Artistic Property, originally appointed by the Governor with the appro-

val of the Board of Public Works, was created by Chapter 111, Acts of 1969. It consists of five persons appointed by the Secretary of General Services with the approval of the Governor to keep a continuing inventory of valuable paintings and other decorative arts in all State buildings in the Annapolis area. The Commission also provides for the location, proper care, custody, restoration, display, and preservation of these paintings and decorative arts. Every person, agency, or organization desiring to acquire for the State a painting or other decorative art for display in a State building or premises in the Annapolis area must secure from the Commission both prior approval and final acceptance of the painting or decorative art, with particular respect to the competence of the artist or creator, the proposed location, and the quality, historical significance, and appropriateness of the work. The Commission is empowered, with the approval of the Secretary or the Governor, to receive and accept gifts and loans of paintings and other decorative arts. With the approval of the Governor, the Commission may accept gifts of money from any source, public or private, and thereafter administer and expend the funds according to the conditions and terms of the gift. The Secretary, with the approval of the Governor, appoints one of the members to serve as Chairperson. All of the members serve at the pleasure of the Secretary (Code 1957, Art. 78A, sec. 52).