

## GENERAL PROFESSIONAL SERVICES SELECTION BOARD

John W. Peach, 1981, *Chairperson*

Jerome W. Klasmeier; Jonathan E. Moxley; Albert Weinstein, 1981

Robert Byrd, *Coordinator*

301 West Preston Street  
Baltimore 21201 Telephone: 383-2066

The General Professional Services Selection Board, established by Chapter 732, Acts of 1974, consists of four permanent members and one floating member. The four permanent members are the Secretary of General Services or his designee, one member chosen by the Governor from within the Department of General Services upon recommendation of the Secretary, and two members chosen by the Governor from the general public, at least one of whom may not be an engineer or architect. The public members serve for a term of four years. The floating member shall be the head of the using authority, or his designee, that is presenting a proposal to the Board for procuring architectural or engineering services.

The Board provides a method for awarding architectural and engineering contracts for certain State-financed capital projects for which the design fee is in excess of \$25,000 to assure their equitable award at the best available price to the most competent architect or engineer (Code 1957, Art. 41, secs. 231N to 231Y).

## BOARD OF ARCHITECTURAL REVIEW

Edwin F. Ball, 1983, *Chairperson*

Pasqual T. Astore, 1983; Stanford R. Britt, 1983; Clifford L. Coleman, 1983; Anthony N. Johns, Jr., 1983; Paul J. Marks, 1983; Van Fossen Schwab, 1983.

Marshal McCord, *Coordinator*

301 West Preston Street  
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The Board of Architectural Review, established by Chapter 80, Acts of 1949, consists of seven members appointed for four-year terms by the Secretary of General Services from lists of nominations submitted by the Baltimore Chapter, the Potomac Valley of Maryland Chapter, and the

Chesapeake Bay Chapter of the American Institute of Architects (Code 1957, Art. 78A, sec. 23). The Board reviews architectural designs and drawings and recommends any changes necessary to make the proposed buildings functional and practical for the use intended.

## PROCUREMENT APPEALS BOARD

Stanley D. Zemansky, CPPO, *Chairperson*, 1983

William H. Hedeman, 1981; Wilbur C. Giles, 1982.

Baltimore City Purchasing Department  
111 N. Calvert Street  
Baltimore 21202 Telephone: 396-5700

The Procurement Appeals Board was created by Department of General Services regulations in 1977 (Code of Maryland Regulations Title 04, Subtitle 06, Chapter 01, sec. 11). The Board consists of three members knowledgeable in the field of purchasing who also have experience in either manufacturing, retailing, or public procurement. Members of the Board are appointed by the Governor with the advice of the Secretary of General Services. Initially, one member serves for one year, another for two years, and the third for three years. Thereafter each member serves a three-year term.

All requests for appeals and all responses to appeals must be in writing. Any question, dispute, or protest concerning bidding and award procedures, or concerning the terms and conditions of a contract, is referred first to the Purchasing Bureau for resolution. If the vendor/supplier is not satisfied with the resolution, that party may within seven days from the date of the decision appeal the matter to the Secretary for further consideration. If the matter is not satisfactorily resolved at this level, the vendor/supplier may within seven days appeal the matter to the Procurement Appeals Board. Decisions of the Procurement Appeals Board shall be the final administrative decision of the State.

## OFFICE OF ADMINISTRATIVE AND FISCAL SERVICES

John A. Kelly, *Director*

301 West Preston Street  
Baltimore 21201 Telephone: 383-7490

This Office provides the Department with capability in the areas of fiscal administration, con-