

The Secretary of Health and Mental Hygiene is also responsible for the direction and coordination of numerous boards, commissions, and various citizen advisory groups. The Board of Review, whose seven members are appointed by the Governor, serves in an advisory capacity and hears appeals as provided by law (Code 1957, Art. 26, secs. 301, 314-316, 401-402; Art. 41, secs. 59C-59L; Art. 43, secs. 1F-1005; Art. 43B, secs. 1A-22; Art. 52A, secs. 2-23; Art. 59, secs. 2-54; Art. 59A, secs. 1-37).

BOARD OF REVIEW OF THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Chairperson: Mary Hemelt, 1981

Vice-Chairperson: Paul M. Vettori, 1982

Secretary: J. Patrick Jarboe 1982

Alice Pinderhughes, 1980; Harold F. Wolff, 1980; William H. Isaac, 1981; Dr. Ross Z. Pierpont, 1981; William H. Cockran, Jr., 1982; Phillip S. Thompson, 1982.

Created by Chapter 77, Acts of 1969 (Code 1957, Art. 41, secs. 206-206C).

OFFICE OF MANAGEMENT STAFF

Bernard A. Carpenter, Jr., *Director*

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Baltimore 21201 Telephone: 383-7130

The Management Staff performs department-wide functions of planning, budgeting, fiscal and grants administration, research and program evaluation, and personnel management.

THE OFFICE OF SERVICE OPERATIONS

Charles L. France, *Director of Administration*

Joseph H. Murray, *Director of Administration*

201 West Preston Street
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The Office of Service Operations provides administrative services and support to the program activities of the Department. The Office reports to the Deputy Secretary and supervision is provided through two Directors of Administration. One Director supervises General Accounting, Cost Accounting, Data Systems, Recoveries, and Collections. The second Director is responsible for the Center for Health Statistics; Capital Budget, Engineering and Maintenance; Manpower Development and Training; Management Engineering and Audit; Support Services; and Dietetic Services.

Division of Vital Records

Pinkney McCready, *Registrar of Vital Records*

P. O. Box 13146
201 West Preston Street
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Within the Center for Health Statistics is the Division of Vital Records. The Division is responsible for registration of all births, deaths, marriages, and divorces that occur in the State. It issues copies of birth, death, and marriage records to authorized persons for a fee of \$2.00 per copy (checks to be made payable to the Department of Health and Mental Hygiene).

The Division has birth and death records for Baltimore City beginning January 1, 1875, and for the twenty-three counties of Maryland beginning August 1898. Marriage registration began on June 1, 1951, and divorce registration began in June 1961. For all marriages prior to June 1951 and for all divorces, regardless of the year, copies may be obtained from the clerk of the Circuit Court in the county where the event occurred.

OFFICE OF REGULATORY SERVICES

Joseph R. Noll, *Director*

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The Office of Regulatory Services was established in November 1975 as a result of a major reorganization of the Department of Health and Mental Hygiene. The Director of Regulatory Services coordinates and/or directs the regulatory units of the Department, which include Health Planning and Development, Licensing and Certification, various boards and commissions, and the Health Services Cost Review Commission. The Office of Regulatory Services is also responsible for implementation of policies and directives regarding equal opportunity and employment through the Offices of Community Relations and Title VI Compliance, with emphasis on federally-mandated field inspections. Hearings and regulations for the entire Department are also coordinated and supervised through this office.