office of the Federal Bureau of Investigation. The Secretary of Public Safety and Correctional Services, with the approval of the Governor and with the advice and consent of the Senate appoints the remaining three members for three year terms. Each appointive member must be from different geographical areas of the State. The eleven non-appointive members may be represented by alternates except for the Deputy Secretary for Public Safety, who serves as the Chairman.

Subject to the authority of the Secretary of Public Safety and Correctional Services, the Commission is vested with the following authority, responsibility and duty: to prescribe standards for the approval and continuation of approval of entrance-level and in-service schools at which police training and security training courses required by this section shall be conducted, including but not limited to present existing State, regional, county, and municipal police training schools; to approve and issue certificates of approval to such training schools, to inspect such schools from time to time, and to revoke for cause any approval or certificate issued to such school; to prescribe the curriculum, the minimum courses of study, attendance requirements, eligibility to attend, equipment and facilities, and standards of operation for such training schools; to prescribe minimum qualifications for instructors at such schools and to certify, as qualified, instructors for approved training schools and to issue appropriate certificates to such instructors; to certify officers who have satisfactorily completed training programs and to issue appropriate certificates to such officers; to conduct and operate approved police training schools as defined in this Act; to appoint, with the approval of the Secretary of Public Safety and Correctional Services, an Executive Director, to serve at its pleasure, who shall perform general administrative functions, and to fix his compensation; to employ such other persons as may be necessary to carry out the provisions of the law, upon approval of the Secretary of Public Safety and Correctional Services and the legislature; to make such rules and regulations as may be reasonably necessary or appropriate to accomplish the purposes and objectives of the law; to make a continuous study of entrance-level and in-service training methods and procedures and to consult with and accept the cooperation of any recognized federal, State, or municipal law enforcement agency or educational institution; to consult and cooperate with universities, colleges and institutions in the State for the development of specialized courses of study for police officers in police science and police administration; and to consult and cooperate with other departments and agencies of the State concerned with police training.

The administrative staff of the Commission also performs staff duties and responsibilities in connection with the Correctional Training Commission (Code 1957, 1971 Repl. Vol., Art. 41, sec. 70B).

> Staff: 1975, 13 full-time, 3 part-time;
> 1976, 16 full-time, 5 part-time;
> 1977, 16 full-time, 5 part-time.

SUNDRY CLAIMS BOARD

Chairman: Francis B. Burch

Louis L. Goldstein, *Secretary;* Robert J. Lally, *Member*

One South Calvert Street,
Baltimore 21202   Telephone: 383-3737

The Sundry Claims Board was established by Chapter 440, Acts of 1961, to administer claims filed by any prisoner in the Patuxent Institution, or in the Maryland Penitentiary, the Maryland House of Correction or any other institution under the supervision of the Division of Correction, who has been injured in the scope of his employment at such institution while working for compensation. The Board consists of the Attorney General of Maryland, or his representative, the Comptroller of the Treasury, or his representative, and the Secretary of the Department of Public Safety and Correctional Services, or his representative. The Governor designates one of the members to be the Chairman and another to be the Secretary of the Board (Code 1957, 1971 Repl. Vol., 1975 Supp., Art. 41, sec. 188A).