

term and must be a Maryland war veteran. The Commission elects its own Chairman. It has custody and supervision of the War Memorial Building and the War Memorial Plaza, which were erected to honor the men of Maryland who fought in World War I. The maintenance cost is shared equally by the State and the City of Baltimore. The building is open and available for meetings of veterans' groups and civic and patriotic societies, and for civic gatherings, providing that no collection or donation is taken or any admission charged. Applications for permission to use the building should be addressed to the Commission (Code 1957, 1972 Repl. Vol., 1975 Supp., Art. 65, secs. 78-82).

#### **WASHINGTON CEMETERY BOARD OF TRUSTEES**

*President:* Samuel E. Pruett, 1978

Ronald D. Phillips, 1978;

Michael T. O'Connor, 1978

2217 Cloverleaf Road,  
Hagerstown 21740 Telephone: 582-1912

The Washington Cemetery Trustees were chartered by Chapter 213, Acts of 1870. The three Trustees, appointed by the Secretary of General Services for three-year terms, are responsible for the maintenance of Washington Cemetery, Hagerstown, where the Confederate dead of the battles of Antietam and South Mountain are interred.

#### **OFFICE OF ENGINEERING AND CONSTRUCTION**

Keith A. Kelly, *Director*

Milford A. Niles, *Administrator of Plant  
Facilities*

301 W. Preston Street,  
Baltimore 21201 Telephone: 382-2444

The Director of Engineering and Construction is responsible for supervising the functions of the office and coordinating the design and construction of all State public work projects.

The Division of Design and Approval renders advice and assistance to State agen-

cies on all matters involving engineering, surveys, plans, specifications, and contracts for construction and repair of State buildings. The Division prepares and reviews plans and specifications for all public improvements, assists the Department of State Planning with the development of technical detail in the preparation of the Capital Improvement Program, and collects and maintains a file of plats and surveys of the location of all state-owned property.

The Construction Supervision and Inspection Division maintains representation on all major projects to insure adherence to established standards and specifications. In addition, all fire losses and casualty claims are handled through this Division.

The Land Acquisition Division is responsible for the purchase of all land acquired under Program Open Space, as well as all land acquired for State construction projects, except roads and bridges (Code 1957, 1969 Repl. Vol., 1975 Supp., Art. 78A, sec. 19A).

The Space Management Branch was established as a result of an Executive Order in August, 1973. The Division is assigned the responsibility for leasehold acquisition for most State agencies.

The Division of Plant Management is responsible for directing the functions of Annapolis and Baltimore Public Buildings and Grounds, and the continuing study of maintenance programs for all State facilities.

The Public School Construction Division reviews and approves consulting architects' and engineer's plans and specifications for public school buildings throughout the State.

Staff: 1975, 122; 1976, 131; 1977, 135.

#### **OFFICE OF ANNAPOLIS PUBLIC BUILDINGS AND GROUNDS**

Francis V. Sharpe, *Superintendent*

John F. Sikorski, *Assistant Superintendent*

Central Services

Building Telephone: 269-3611

29 St. John's Street,  
Annapolis 21401

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